

# **DIN DIGEST**

**August 2010**

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
CHANNEL 01 – PERSONNEL				
2010DIN01-133	Streamlined routes to professional registration with the Engineering Council for Royal Navy Marine Engineers and Technicians.	All Royal Navy engineering personnel.	New streamlined processes for Marine Engineers in the Royal Navy to gain professional registration with the Engineering Council at Engineering Technician, Incorporated and Chartered Engineer level.	FLEET-DNPERS-NPT(E)-RMSO2MEGS
2010DIN01-134	The eArmy List	All Service and Civilian Personnel	The eArmy List replaces the 'Old Red Book' The Army List, Parts I, II and III	SO1 MS Occurrences, APC, Glasgow
2010DIN01-135	Decrease in the Overseas Incidental Expenses Allowance (IEA)	All Service and civilian personnel	The purpose of this DIN is to announce a decrease in the overseas Incidental Expenses Allowance (IEA) from £10 to £5 with effect from 1 August 2010.	DCP EF PMRR
2010DIN01-136	Army Potential Recruits' Golden Hello Procedure and Payment	Recruiters, ARTD Training Units, Pay Offices and APC Glasgow	Gives details of changes to the qualifying criteria and the payments to be made under the Army Golden Hello scheme.	SO2 Soldier Policy, Directorate of Manning (Army)
2010DIN01-137	Prince's Trust Team Programme - Employed Participant	All MOD Civilian and Service Personnel	Information about the Prince's Trust Team Programme and how to apply.	PPPA Learning & Development
2010DIN01-138	Overseas Allowances: Civilian Boarding School Allowance	All Civilian Employees transferred on permanent or temporary terms or appointed into an overseas position	Announces changes to the eligibility for Boarding School Allowance	DCP-EF PMRR5
2010DIN01-139	MOD Non Industrial 2010 Pay Increase for Grades represented by FDA, Prospect, PCS and the ROA	All MOD Civilian staff below Senior Civil Service in the above grades (inc casual & eligible fixed term appointees) except for staff employed by the Meteorological Office, UK Hydrographic Office, Defence Science and Technology Laboratory, Defence Support Group, RAF Museum, RN Museum, single outside analogue grades and any staff covered by alternative arrangements.	The purpose of this DIN is to inform staff of the 2010 pay increases.	DCP EF PMRR

2010DIN01-140	Non-Industrial/Industrial Performance Related pay - Performance Award Values 2010	All MOD Civilian staff below Senior Civil Service in the above grades (inc casual & eligible fixed term appointees) except for staff employed by the Meteorological Office, UK Hydrographic Office, Defence Science and Technology Laboratory, Defence Support Group, RAF Museum, RN Museum, single outside analogue grades and any staff covered by alternative arrangements.	Performance Award Values	DCP-EF PMRR
2010DIN01-141	Overseas - Cost of Living Allowance (COLA)	MOD Civilian employees posted overseas.	Notification of revised administrative arrangements for COLA changes in 2010	DCP-EF PMRR
2010DIN01-142	The Multiple Sclerosis Society of Great Britain and Northern Ireland. Mutual Support – The Armed Forces International Support Group.	All Service Personnel	Guidance on support available to members of the Armed Forces suffering from Multiple Sclerosis.	RAF Community Support, HQ Air Command
2010DIN01-143	Sampling and Archiving Tissue Reference Samples for Post Mortem Identification Through DNA Analysis	All Service Personnel	Reinforcement of the voluntary aspect of the DNA Sampling policy and that DNA samples will be only used only to assist identification in the event of a fatality, when other methods are not possible.	DCDS(Personnel)
2010DIN01-144	The Armed Forces Act 2006: Higher Authorities For Joint Units and Organisations	Service personnel assigned to joint units and organisations	A table of Higher Authorities for Joint units and organisations under the AFA06	DCDS PERS-SCW-AFB DP POL SO1
2010DIN01-145	The Sir Colin Terry Award for Excellence in Airworthiness 2010	Tri-Service and Civilian Personnel	Provides a general outline of ethos for the award and gives a guidance on submission	CofM (Air)
2010DIN01-146	Manning Priorities for the Naval Service	All personnel involved in the management and employment of Naval uniformed manpower.	The aim of the DIN is to provide an overarching policy framework against which TLBs can formulate and articulate detailed manning priorities for use by DNPers staff in allocating RN Service Manpower	FLEET-DNPS
2010DIN01-147	RAMADAN & EIDUL FITR 2010. The Islamic Month of Fasting & Festival of Eidul Fitr	Commanding Officers, Line Managers, Chaplains, Catering Staff (including contractors) and personnel of the Muslim Faith	Details of the Month of Fasting and Festival of Eidul Fitr	MOD Chaplains (Army)

2010DIN01-148	Cancelled	Cancelled	Cancelled	Cancelled
2010DIN01-149	ARMY OFFICER TOUR LENGTH POLICY	All Regular Army Officers	Introduction of policy lengthening tour lengths to reduce turbulence and generate efficiency	Directorate of Manning Army (DM(A))
2010DIN01-150	Winter Sports Travel	All Service personnel	Promulgates maximum travel grants for Single Services and Combined Services Winter Sports Championships - Winter 2009/10	Combined Services Sports Board (CSSB)
CHANNEL 02 - SECURITY AND INTELLIGENCE				
2010DIN02-015	National Security Vetting - Extension of Validity Periods	All Service and civilian personnel	Changes to the instructions and arrangements for sponsors of clearances on behalf of HM Forces and MOD civilians.	Defence Vetting Agency
2010DIN02-016	Changes to the STRAP/TK dispatch and receipt process for Confidential and above material	All Service and civilian personnel involved in the dispatch and receipt of STRAP/TK material	The mandatory requirement to complete MoD Form 24 (Receipt for classified documents) and Consignment Tracking of STRAP/TK material through the Defence Courier Service (DCS)	Director Business Resilience (Departmental STRAPSO)
2010DIN02-017	Volunteers for Specialist HUMINT Duties – Op SAMSON	All Service Personnel	Background information, eligibility criteria, selection and application process for personnel interested in Specialist HUMINT duties with Op SAMSON	DI-ICSP-ASI-HUMINT PoI
2010DIN02-018	Appointment of MOD Departmental Communications Security Officer	All MOD Personnel Involved in Communications Security	Details of new appointee to role of MOD Departmental Communications Security Officer	DBR-DefSy-InfoSy Policy
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
CHANNEL 04 - DEFENCE EQUIPMENT AND SUPPORT AND THE DEFENCE ESTATES				
2010DIN04-118	Return of Stores from RAF Units to DSDA Donnington via MJDI Transaction	All Service and civilian personnel	The return of Stores from RAF Units to DSDA Donnington using MJDI to ensure correct receipt in the Depot and to prevent U33 production	DS&TE PT
2010DIN04-119	Cancelled	cancelled	cancelled	cancelled
2010DIN04-120	Atmosphere Monitoring Equipment - Introduction into service of the new Refrigerant Leak Detector.	HM Submarines	Details of the introduction into service of the new Refrigerant Leak Detector.	DES SHIPS FWE MET RA
2010DIN04-121	Annual Census Message with regards to all MAESTRO and	DE&S Project Teams, All Military Units, Front Line	This DIN informs units of the forthcoming annual census in	E&AM 1b, Log NEC Programme, DE&S.

	MERLIN managed assets.	Commands	September 2010 and notifies them of the action required	
2010DIN04-122	Working at Height Restraint Lanyard (PRL) NSN: 4240-99-597-0097	All RN, RFA Units and RN Shore Establishments	Guidance information provided for Phalanx Restraint Lanyard (PRL) now available for all units RN/RFA and training establishments operating with Phalanx system plus allowances for each fitted unit	AC GSE6 Working at Height Support Cell Authority
2010DIN04-123	TRADE RECEIPTS DELIVERIES-BOOKING IN PROCEDURE	Joint Support Chain Services (JSC Services) DONNINGTON ONLY (was DSDA)	Information on the change in procedure for the booking in of trade deliveries at JSC Services Donnington.	Joint Support Chain Services (JSC Services) - was DSDA
2010DIN04-124	Extension of Restrictions on Class of Travel	All Service and MOD civilian personnel	Summary of the details on the Interim Policy extended by CDS and PUS for the Financial Management of In-Year Travel Restrictions originally issued 19 Nov 2009, superseded 17 June 2010.	Supply Chain Management (P&C), DE&S, MOD Abbey Wood, BS34 8JH
2010DIN04-125	Equipment Tables, Scales and Schedules	Equipment Table Account Holders	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules	SCM (Sp Svcs) (Land)
2010DIN04-126	Relocation of the Brampton element of the Air Defence and Air Traffic Systems Delivery Team (ADATS DT) to RAF Henlow	All ADATS DT Customers, Cap CCII, Cap TA, Air Command, Land Command, Navy Command, PJHQ and other DE&S Teams	Relocation of the Brampton element of the Air Defence and Air Traffic Systems Delivery Team (ADATS DT) to RAF Henlow	Air Defence and Air Traffic Systems Delivery Team (ADATS DT)
2010DIN04-127	Transformation of Battery Element of the Direct Repair Scheme (DRS) to P2P Electronic Catalogue	All Service and Civilian Personnel	This DIN is to Inform the authority that procurement through the DRS will cease using the 932 paperwork scheme and will adopt the P2P Electronic catalogue to supply secondary lead acid batteries	Light Weapons Photographic Power and Batteries Team (LWPB T)
2010DIN04-128	DECLARATION OF OBSOLESCENCE - DATA RETRIEVAL DEVICE (DRD) (NSN: 3V5/7025-99-254-1074)	Army, DE&S, DSG	To inform the User community that the DRD is obsolete.	Light Gun, Artillery Systems Project Team
2010DIN04-129	Declaration of Obsolescence - Intelligent Battery Management System (IBMS)	All Three Services	Obsolescence declaration of IBMS	BATCIS DT
2010DIN04-130	Declaration of Obsolescence - Power Supply PS 50A	All Three Services	Obsolescence declaration of Power Supply PS 50A	BATCIS DT
2010DIN04-131	Withdrawal of additional medical modules for training and exercises	All service personnel	This DIN announces the immediate withdrawal of the provision of	Med & GS Team OPS Support

			medical modules for exercises and training including adventurous training and non allocated exercises.	
2010DIN04-132	Formation of the Condition Monitoring Assurance Team (CMAT)	Fleet Units and Maritime Support Community	Establishment, organisation, role and responsibilities of CMAT.	Maritime Capability Trials and Assessment (MCTA)
2010DIN04-133	Provision of a Surface Global Freight Transportation Service between the UK and destinations World-wide	All personnel involved in the movement of freight and vehicles	Detail on the provision of a Surface Global Freight Transportation Service between the UK and destinations World-wide as facilitated by DSCOM	DSCOM SO2 Surf Frt
2010DIN04-134	Provision of a Rail Freight Distribution Service within the UK and between the UK and Continental Europe	All personnel involved in the movement of freight and vehicles	Detail on the provision of a Rail Freight Distribution Service within the UK and between the UK and Continental Europeans facilitated by DSCOM	DSCOM SO2 Surf Frt
2010DIN04-135	Provision of a Road Freight Service within UK and Continental Europe	All personnel involved in the movement of freight and vehicles	Detail on the provision of a Road Freight Service within the UK and Continental Europe as facilitated by DSCOM	DSCOM SO2 Surf Frt
2010DIN04-136	Amended Supply Procedure for Serviceable & Unserviceable Cylinders	All Service and Civilian Personnel	Guidance on the return of Cylinders from Units managed by Air Commodities Team.	ACGS1, Air Commodities Team, DE&S
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2010DIN05-043	Move of the MOD's Sensitive Archive and Corporate Memory Records and Review from Old War Office, London to HMNB, Portsmouth	Records and Information Managers; all i-hub staff	Procedures for the sending of material to the MOD's Sensitive Archive during its relocation from London to Portsmouth	Chief Information Officer, Corporate Information, Corporate Memory
2010DIN05-044	The MOD Policy on Fraud, Theft, Corruption, Bribery and Irregularity	All Service and Civilian personnel	The MOD's revised policy on Fraud and an updated process for reporting suspicions	Defence Fraud Analysis Unit
2010DIN05-045	Cancelled	Cancelled	Cancelled	Cancelled
2010DIN05-046	Utilisation of Defence Travel	All Service and Civilian Personnel including entitled Agency staff	This instruction is applicable to all Service and Civilian personnel within the MoD and mandates the requirement to utilise the Defence Travel (DT) when booking official (duty) travel	Sqn Ldr Spiridigliozzi, SO2 DTMO
2010DIN05-047	The Move of Headquarters Allied Rapid Reaction Corps	All Service and civilian personnel	Information on the move of HQ ARRC to Gloucester from JHQ	SO2 Staff Support, HQ ARRC
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				

2010DIN06-022	Joint Service Publication (JSP) 454 Land Systems Safety and Environmental Protection – Issue 5 Amendments	All Service and Civilian Personnel	JSP 454 specifies the Land System Environment and Safety Board's policy and supporting guidance for safety and environmental protection.	DES SE Land - Land Systems Safety Office
2010DIN06-023	Announcement of Range Safety Notices 03 - 10, 04 - 10	All Service and Civilian personnel involved in the control, management and operation of land ranges.	RSN 03 - 10, 04 - 10	DE&S Weapons PRTL
2010DIN06-024	Defence Annual Road Safety Report 2010	Commanding Officers and Motor Transport Officers at MOD units, stations, garrisons and establishments	The aim of the Annual Defence Road Safety Report is to promote ongoing and previous road safety initiatives that have taken place over the year across Defence.	Supply Chain Management (Policy & Compliance) Defence Equipment Support
2010DIN06-025	Defence Road Safety Week 22 -26 Nov 2010	Commanding Officers and Motor Transport Officers at MOD units, stations, garrisons and establishments	The aim of the Defence Road Safety Week is to promote road safety initiatives and to encourage units to participate in road safety events.	Supply Chain Management (Policy & Compliance) Defence Equipment Support
CHANNEL 07 - TRAINING AND EDUCATION				
2010DIN07-103	Exchange Programme LONG LOOK 2011 (EXPLL 11)	All Regular Serving Personnel	EXPLL11 is a short term, individual, unaccompanied, reciprocal exchange, programme for JOs and NCOs.	IDT, LWC
2010DIN07-104	DIN Cancelled	Cancelled	Cancelled	Cancelled
2010DIN07-105	Joining Instructions for personnel attending Maritime Warfare School Courses at the Naval Military Training School, HMS EXCELLENT	All Service Personnel due to attend courses at NMTS, HMS EXCELLENT	Joining Instructions for personnel attending Maritime Warfare School Courses at the Naval Military Training School, HMS Excellent.	NMTS, HMS Excellent
2010DIN07-106	Joint Service Alpine Skiing Instructor (ASI) Accreditation to the British Association of Snowsport Instructors (BASI)	All serving and retired Service Personnel	Description of the process for Alpine Skiing Instructor (ASI) accreditation to BASI Alpine Level 1	Headquarters Adventurous Training Group (Army) (HQ ATG (A))
2010DIN07-107	Army Language Scheme (ALS) 2012	All Regular Serving Personnel	The aim is to develop a pool of officers capable of communicating and operating effectively with or alongside key allies.	GS International Security Cooperation (GS Inter Sy Coop)
2010DIN07-108	Exercise Spartan Hike 2011	All Army Personnel	Instructions to units to aid the planning and participation in Ex Spartan Hike 2011. Gives information to the access of Biathlon Rifles and Biathlon Shooting Instructor Cses.	HQ 5 Division

2010DIN07-109	Exercise PIPEDOWN 2011	All Army personnel in 1 (UK) and 2 Divs	General instructions and entry form for Ex PIPEDOWN 2011 taking place in Les Contamines, France 9-19 January 2011	Army Sports Control Board/Army Winter Sports Association
2010DIN07-110	Mapping of Defence EOD Operator Courses onto the relevant level of SP(EOD)	All Tri Service Personnel	Maps the new Defence EOD Operator Courses onto SP(EOD)	Joint EOD and Search
2010DIN07-111	Application for "Golden Hello" (Training Incentive Payment) on successful completion of the Defence EOD Operator Course	All Tri Service Personnel	Procedure, criteria and Application form for the "Golden Hello" for graduates of the Defence EOD Operator Course stating return of service.	Joint EOD and Search
2010DIN07-112	Changes to Army Command Leadership and Management training	COs and career managers of Regular Army WOs and NCOs	To advise COs, career managers and reporting officers of Regular Army WOs, NCOs and potential NCOs of changes to the CLM programme	Directorate of Training (Army) Headquarters Land Forces
2010DIN07-113	Joining Instructions for personnel attending CBRNDC courses at TRIUMPH Squadron, HMS RALEIGH	All Service and Civilian personnel due to attend courses at TRIUMPH Squadron, HMS RALEIGH	Joining Instructions for CDRNDC courses at TRIUMPH Squadron, HMS RALEIGH	MWS Phoenix Training Group
2010DIN07-114	Military Annual Training Tests (MATTs) 7 – Operational Law	All units undertaking MATT 7 Operational Law training.	Direction on the prohibition of creating "bootleg" MATT 7 discs and describes the appropriate materials to be used	Directorate of Training (Army) – DTrg(A)
2010DIN07-115	Information Operations Training Course(s)	Commanders, Operations Staff, Info Ops Staff/Influence Activity staff, RNR IO Specialisation, Deployable & HQ Staffs	Notification of Info Ops courses and bidding details.Course Description, Course Dates, Course Application Form and Priority Rating	Targeting & Information Operations Policy & Capability - SO1 Capability
2010DIN07-116	PSYCHOLOGICAL OPERATIONS COURSES	All Service and Civilian Personnel	Courses for Psychological Operations run by 15 (UK) PSYOPS Group at Chicksands.	HQ Land (15 (UK) PSYOPS Group)
2010DIN07-117	Unit Welfare Personnel Training Courses 2011-2012	Army Personnel in, or due to take up, welfare appointments	Outline of courses available and how to apply	HQ AWS, HQ Land Forces
2010DIN07-118	Joint and Single Service Security, Language, Intelligence, Photographic and Geo-Spatial Training courses for TY 2010/11	All MOD personnel	Course dates and application procedures for courses offered by the Defence Intelligence and Security Centre	DISC Training Planning Office
2010DIN07-119	Joint Operational Support Facility - Removal of facility in building 99 at Northwood	Service personnel planning joint training, mission preparation and experimentation	The facility described in DIN06-078 no longer exists and is not available for use	JWD&TC, PJHQ Northwood

2010DIN07-120	The Ulysses Trust	Volunteer Reserve and Cadet Personnel; Regular and Civilian Personnel supporting Volunteer Reserve and Cadet Forces	Ulysses Trust grants for adventurous training and expeditions. Outline of trust operation and grant application procedures.	Reserve Forces and Cadets Division, MOD
2010DIN07-121	Armed Forces Policy For Attendance At Residential Study Periods/Schools For Personal Development	All Regular Service Personnel	Armed Forces policy for personnel to attend residential study periods/schools which form part of authorised personal development courses	TESR TRG SYS
2010DIN07-122	Open University Naval Service Prize Competition 2010.	All Naval Service personnel including reservists.	Details of the Open University Prize Scheme for the member of the Naval Service who achieves the highest aggregate mark in OU study.	FLEET-FOST TE EL3R
2010DIN07-123	Course Dates for UK Special Forces Group Volunteers	All Service Personnel	Announcement of Defence wide Course Dates for UK Special Forces Group Volunteers	DSF
CHANNEL 08 - FINANCE, ACCOUNTING AND BUDGETING				
2010DIN08-024	Use of the PtP Miscellaneous Invoices Extract	All MOD staff responsible for Certifying and Authorising Miscellaneous Invoices (Bills Direct and BX 164)	Reminder to Certifying Officers of their responsibility for conducting regular checks of the Miscellaneous Invoices reports	DGFM FMSSC Invoicing & Revenue
2010DIN08-025	JSP 891 v1.0 Impresting Accounting, Banking and Control Accounts Manual - Amendments	Imprest Operators, MG Control Accounts Staff, Imprest Holders, Budget Managers, Service Inspection Teams	Amendments to JSP 891 regarding submission of CRUISE files, checking cash obtained from the bank and reconciliation of the Imprest related Debtor/Creditor Control account	FMSSC-ABS-Cash & Banking Services
2010DIN08-026	Waiver of Import Duty - Exchange Officers	Senior Finance Officers, Finance Officers, Budget Managers and all staff involved in the Procurement process	Use of items by exchange programme personnel on which import duty has been waived	DFM FMPD Policy Tax & Duty Team
2010DIN08-027	Waiver of Import Duty - MOD Contact Points for Import Duty Waiver (IDW) Queries	Senior Finance Officers, Finance Officers, Budget Managers and all staff involved in the Procurement process	The new process for raising Import Duty Waiver queries	DFM FMPD Policy Tax & Duty Team
CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
2010DIN09-005	The Sun Military Awards 2010	Defence Community-wide	General information on the second Sun Military Awards, with details on the launch of nominations and a call	Directorate Media and Communications

			to nominate	
CHANNEL 10 - ADVENTUROUS TRAINING, SPORTS AND SOCIAL EVENTS				
2010DIN10-034	Travel at Public Expense for Army Sport	All Army Personnel	Procedure to be followed to enable individuals to claim travel at public expense for representative Army sport from the Representational Sport Travel Budget	Army Sport Control Board (ASCB)
2010DIN10-035	Exercise HARD RIDE – Army Motorcycling Championships 2010	All Motorcycle Sport enthusiasts throughout MOD	Regulations and Entry Forms for Army Motorcycling Championships	Defence School of Transport
2010DIN10-036	EXERCISE CANARY GOLD 2010 /2011	All service personnel, regular and reservists	Details and course dates of Expedition	Joint Service Adventurous Sail Training Centre
2010DIN10-037	EXERCISE SNOW WARRIOR (ESW) 2011 - Novice Skiing Adventurous Training in Southern Germany for UK based Units.	All UK Based Service Personnel	Brief outline of ESW 011, administration, participation, application, instructor support and induction training.	HQ ATG(G) Paderborn Germany
2010DIN10-038	Royal Navy Alpine Championships 2011	All RN and RM Personnel	Information pertinent to RN Alpine Championships 2011	HMS TEMERAIRE