



# DEFENCE FLIGHT SAFETY OCCURRENCE REPORT

Reporter's Section (Fields marked with \* are mandatory – complete other fields only if applicable)

**A. Occurrence Type\* – One of:**  Air  ATC/ACC  Maintenance  State Other  **What was it\* – One of:**  Accident  Incident  Hazard/Observation

**Local Report Serial Number\***

**Service\*** RN  Army  RAF  MFTR

**B. Details of Individual Reporting Occurrence**

Rank or Title/Initials/Name\*  Job Title\*

Contact Details\*

Role During Occurrence

**C. Aircraft Commander's Rank or Title/Initials/Name** (If different from individual reporting)

**D. Injuries** (For Definitions see JSP 551 Vol 1 Master Glossary)

	Military Personnel	Civilian Personnel
Fatal Injuries (Number)	<input type="text"/>	<input type="text"/>
Major Injuries (Number)	<input type="text"/>	<input type="text"/>
Minor Injuries (Number)	<input type="text"/>	<input type="text"/>
Slight Injuries (Number)	<input type="text"/>	<input type="text"/>

**E. Additional Reports**

Airprox  MATS  Birdstrike

**F. Occurrence Details**

Date of Occurrence\*  Local Time of Occurrence\*  Time of Day

Place of Occurrence\*  Country

Ship/Station/Organisation\*  Unit/Squadron/Flight/Site\*

Embarked  Yes  No Exercise Name  Operation Name

**G. Aircraft Involved**

Aircraft Type  Other (Please State)  Aircraft Mark  Aircraft Registration

**H. Meteorological & Environmental Conditions**

Workplace (e.g. cockpit, hangar)  Workplace Temp (°C)  OAT (°C)

Visibility Distance (m)  In

Working Light Level  Good  Adequate  Poor

Icing  Sea State

Wind Direction  Wind Speed  (State Units)

Cloud Cover  Cloud Height (ft)

Precipitation Type  Intensity

## Only for Air Occurrences

**I.** Nature of Flight  Flight Phase

Number of Flight Crew  Number of Passengers

Point of Departure  Point of Next Intended Landing

Night Vision System Used  Light Level  Flight Conditions (VMC/IMC)

Type of Air Traffic Service

Type of Mission Control

IAS (KT) or Mach No  Units  Height (Ft or FL)  Units

Runway/Landing Surface Type  Runway/Landing Surface Condition

Turbulence  Light  Moderate  Severe

J.

**Description of Event**

Brief Title\*

Narrative Description of Event\*

K.

**Perceived Flight Safety Risk\***

**Send to relevant Maintenance Personnel for all Occurrences**

# Maintenance Section

**L. Maintenance Action Reporting Individual**

Rank or Title/Initials/Name  Job Title

Contact Details

**M. Rectification Work Carried Out** Originator's Reference Number (ORN) or Work Card Number

Investigation and Rectification Work Carried Out and Why?

**N. Aircraft Damage Category**  (For Definitions see JSP 551 Vol 1 Master Glossary)

**Engine Damage Category** Engine Numbers 1.  2.  3.  4.

**O. First System Technical Fault or Maintenance Action Required**

Major System Involved  Serial No.

Sub-System Involved  Serial No.

Name of Component (if applicable)  Serial No.

Type of Failure/Fault

**Second System Technical Fault or Maintenance Action Required**

Major System Involved  Serial No.

Sub-System Involved  Serial No.

Name of Component (if applicable)  Serial No.

Type of Failure/Fault

**P. Other Systems Technical Fault or Maintenance Action Required**

**Q. Other Equipment Involved (e.g. GSE or MT)**

**R. Further Action** Other Agencies Consulted (e.g. IPT) (State details, dates and POC)

Serious Fault Signal Raised	<input type="checkbox"/> Yes	State Serial No.	<input type="text"/>
F760 Fault Narrative Report Raised	<input type="checkbox"/> Yes	State Serial No.	<input type="text"/>
MoD F765 Publication Amendment Raised	<input type="checkbox"/> Yes	State Serial No.	<input type="text"/>
QOR	<input type="checkbox"/> Yes	State Serial No.	<input type="text"/>
Other Actions/Reports Raised	<input type="text"/>		

## Occurrence Manager Section

### S. Occurrence Manager Details

Rank or Title/Initials/Name	<input type="text"/>	Job Title	<input type="text"/>
Contact Details	<input type="text"/>		

### T. Cause Effects and Contributory Factors (For Definitions see JSP 551 Vol 1 Section 200)

Narrative description of cause or causes		FOD Involved	<input type="checkbox"/>
<input type="text"/>			
Occurrence Cause Group			
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
Effects			
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
Contributory Factors			
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		

### U. Actions Taken at Local Level

<input type="text"/>
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### Further Recommendations (Where Appropriate) and to Whom Addressed

<input type="text"/>
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### V.

Further Action*	Follow-Up Report <input type="checkbox"/>	Nil Further Action <input type="checkbox"/>
Service Inquiry <input type="checkbox"/>	Unit/Ships/Regimental Inquiry <input type="checkbox"/>	FS Investigation <input type="checkbox"/>
	MEDA <input type="checkbox"/>	CAA MOR <input type="checkbox"/>

#### Distribution:

To DARS Occurrences (dars-signals@northolt.raf.mod.uk) and relevant single-service flight safety organisation ...

RN: RNFSAIC: FLEET-CAPAV-RNFSAIC-WO@mod.uk, Navy Command HQ: FLEET-CAPAVEQSWO@mod.uk, For CHF: JHC-J7-FS-D@mod.uk

Army: HQ AAC AFSSI: AACHQ-AFSSI-CC@mod.uk, JHC: JHC-J7-FS-D@mod.uk

RAF: RAF FS: Air-RAFFlightSafety@mod.uk, 1 Gp: 1Gp-HarSO3@mod.uk, 2 Gp: 2GP-STRSO3@mod.uk, 22(Trg) Gp: Jan.Lewis571@mod.uk

JHC: JHC-J7-FS-D@mod.uk MFTR: TES-ASG-TESD-FS@dpa.mod.uk

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