



# AIR (C) Report

## A. Section 1 – Controller

1. Are you reporting an occurrence or responding to an occurrence that has been raised by a third party?

Reporting  Responding

B. 2. Category of ACC Occurrence (Tick one)  Aircraft Accident  Airprox  ACC Incident  
 Engineering Occurrence  Infringement  Other

## C. Event Details

3. Location of Event (Please give Lat/Long or range and bearing from an airfield, beacon, reporting point, prominent geographical feature or large town.)

Date of Event  Time of Event  Airspace Classification  Other Airspace Type

Runway in use (Terminal only)

Callsign (Own First)	Type	SSR	Height/Altitude /FL/NMC	Pressure Setting	Type of Service	Hdg or Track	Climbing/ Descending/ Level	Under Control of (Unit)

RT Frequency  Radar Equipment in Use

Equipment Serviceability  Number of Aircraft Involved  Number of Aircraft on Frequency

Were the aircraft co-ordinated?  Yes  No  Unsure

Was traffic information given by you?  Yes  No  Unsure

Was avoiding action given by you?  Yes  No  Unsure

Was prescribed separation lost?  Yes  No  Unsure

Did either pilot receive a TCAS RA?  Yes  No  Unsure

Minimum Vertical Separation  Minimum Horizontal Separation

## D. Runway Incursion

Details

Aircraft or Vehicle Type

Specific Vehicle Details

## E. Personal Factors

Name  Rank/Title  Post Title

Contact Details

Control Position

Time Since Last Break  Time on Duty  Workload

## F. ATS Engineering Events Only

ATS Facility  Duration of Outage

Equipment Location  Equipment Type

Equipment Status  Facility Configuration

Previous Defects/Occurrences  Operational Impact - Major/Reportable/Slight

G.

**Narrative**

H.

**Supervisor**

Did You Witness Occurrence?    Yes     No

Time RAC (Mil) Informed     Time SATCO/OC Informed     Time RT Tapes Impounded

Time Radar Tapes Impounded     Time HQ AIR (ACC) Informed

I.

**Supervisor's Details**

Name     Rank/Title     Post Title

Contact Details

Supervisor's Comments