

**MINISTRY OF DEFENCE POLICE AND GUARDING AGENCY**  
**AGENCY MANAGEMENT BOARD MINUTES**

20071204-AMB 16 2007 Draft Minutes U

Business Development  
Room 108 Bldg 1071

Distribution: AMB Members and Advisers

04 December 2007

**MEETING HELD IN THE CONFERENCE ROOM MDPGA HQ WETHERSFIELD AT 14-00 HRS ON 03 DECEMBER 2007**

Present:	CC S Love ACC G McAuley ACC J Bligh QPM ACC R Chidley  Mr S MacCormick Mr D Applegate Det/Ch Supt G Nicholls Mr P Taylor Mr J Oliver Mr R Clancy Mr P Nealon Mr P Adams	Chief Executive (CE) - Chair Director Divisional Operations (DDO) Director of Operational Support (DOS) Director Personnel and Professional Development (DPD) Director Regional Operations (DRO) Director Resource and Planning (DRP) Head of CID Head of HR Head of Finance Closing the Gap Head of Corporate Communications Secretary
Apologies	DCC D Ray QPM Ch Supt R Hoblin	Chief of Staff (COS) Head of Business Development

Item (a)	Discussion and Decision (b)	Action (c)
1 Opening Remarks and Apologies	1. Apologies received for members not attending 2. CE welcomed Mr J Oliver as new Head of Finance 3. CE welcomed Mr P Adams as new Board Secretary 4. CE recorded his appreciation of exercise Valiant Sunrise passing on his appreciation to Board Members who attended and commended the Exercise Planning Team for the event.	
2 Confirmation of Any Other Business	1. None	
3 Minutes and Actions arising from AMB on 12 Nov 07  20071112-AMB 15 2007 Draft Minutes U	1. The minutes were agreed for publication.	

<p style="text-align: center;">4</p> <p style="text-align: center;">The Planning Process</p> <p>20070903-AMB 16 Paper DRP Planning Process Review U</p>	<p>1. DRP introduced the paper stating that the review had provided substantial assurance as to the cascade of targets and objectives within the business planning process. This was shown with the report having received only a single recommendation.</p> <p>2. The recommendations of the paper was discussed at length.</p> <p>3. The Business Plan of MGS Regions will set out clearly the objectives and requirements of all MGS Areas and set targets for any specific Area.</p> <p>4. Implementation will be reviewed through the Bi-Lateral Processes</p>	<p style="text-align: center;"><b>DRO</b></p> <p style="text-align: center;"><b>CE</b></p>
<p style="text-align: center;">5</p> <p style="text-align: center;">AWE Firearms Capability Review and Training Update</p>	<p>1. DDO provided a verbal update on facilities, training and equipment.</p> <p>2. DDO noted his appreciation for the dedication and level of commitment from staff.</p>	
<p style="text-align: center;">6</p> <p style="text-align: center;">Closing The Gap</p> <p>20071203-AMB 16 Paper Closing the Gap Action Plan</p>	<p>1. DRP introduced the Action Plan and covered the issues for AMB consideration.</p> <p>2. CE noted progress on the work strands detailed in the Closing the Gap Action Plan.</p> <p>3. AMB agreed the Closing the Gap Plan will be published once it has been updated. It would be discussed at the next AMB with appropriate explanatory comment</p> <p>4. It was agreed that the aspirational complement of MGS establishments was no longer valid and would not be pursued by MGS. DRO would publish a statement within MGS to this effect.</p> <p>5. The Financial projection of Closing the Gap was noted by the AMB.</p> <p>6. The PR08 transfer from Land TLB for MGS SCAPE was noted by the AMB</p> <p>7. It was noted that considerable effort is being made to close the gap during the current transfer window and that £6.5M of the gap relates to outstanding transfers from TLBs.</p> <p>8. It was agreed that a new figure for the gap will be circulated after 14<sup>th</sup> December 07 taking into account current transfers made during the current window.</p>	<p style="text-align: center;"><b>CE</b></p> <p style="text-align: center;"><b>DRO</b></p>

<p style="text-align: center;">7</p> <p style="text-align: center;">Financial Performance Report</p> <p>20071031-AMB 15 Paper DOS National Intelligence Model U</p>	<p>1. The AMB reviewed the financial performance of the Agency for AP7.</p>	
<p style="text-align: center;">8</p> <p style="text-align: center;">Agency Performance Pack</p>	<p>1. CE noted that historical trends in Agency performance were continuing. There would be a further review of Performance with presentation of the Performance Pack at the Strategic Seminar on 10<sup>th</sup> &amp; 11<sup>th</sup> December 2007.</p>	
<p style="text-align: center;">9</p> <p style="text-align: center;">Any Other Business</p>	<p>1. None</p>	
<p style="text-align: center;">10</p> <p style="text-align: center;">Next Meeting</p>	<p>1. The next AMB will be on Mon 17 Dec 07 at 14-00 hours in the Conference Room, Building 1070 to consider:</p> <ul style="list-style-type: none"> <li>a. Performance Pay for Superintending Ranks</li> <li>b. MDPGA CIS Equipment – Acceptable Use Policy</li> <li>c. Closing the Gap Plan</li> <li>d. Closing The Gap Update</li> <li>e. AWE Firearms Capability Review and Training</li> <li>f. CTLB Issues</li> </ul>	<p><b>CE</b></p> <p><b>DPD</b></p> <p><b>COS</b></p> <p><b>CE</b></p> <p><b>DRP</b></p> <p><b>DDO</b></p> <p><b>DRP</b></p>