

Annex C

Process for UOR Authorisation – Mechanism 2 – Competition

Action	Schedule 3 Tasking Order Form	Activity	Timing
MOD	Page 1	DELETE: Draft/Final/Amendment INSERT: UOR	
MOD	Page 1	In the appropriate box specify the Number of Working Days for Timeframe for Submission of Tenders	
MOD	Page 2	Complete Sections 1 & 2	
MOD	Page 6	Complete Section 3	
MOD	Attachment	Insert details of all Additional Terms & Conditions	
MOD		ISSUE UOR TO TENDERERS SELECTED FOR PARTICIPATION IN THE COMPETITION	
CONTRACTOR	Pages 6 & 7	Complete Sections 4 & 6 and submit proposal	Immediate
CONTRACTOR		ISSUE IMPACT STATEMENT TO MOD: Inform MOD UOR Customer and all MOD Customers whose Tasks may be affected by performance of the UOR of the effects of performance of the UOR.	Immediate
MOD -	Page 8	Complete Section 7	
CONTRACTOR AWARDED CONTRACT			
CONTRACTOR	Page 8	Complete Section 8	
MOD		ADVISE UNSUCCESSFUL TENDERERS PARTICIPATING IN THE COMPETITION OF CONTRACT AWARD	By Return
CONTRACTOR AWARDED CONTRACT		Perform Task	
CONTRACTOR/ MOD		Complete Sections 2, 4, 5 & 6	As soon as possible but within 14 Working Days of Authorisation of UOR