

Final
MDPGA MANAGEMENT BOARD MINUTES
26 APRIL 2010

20100426 - AMB 04 Minutes Draft -U

Distribution: AMB Members and Advisers

Secretariat
MDPGA HQ
26 April 2010

Present:	<p>CC S Love DCC G McAuley Mr D King Mr D Wray ACC J Bligh</p> <p>Advisors T/D Ch Supt Mace Ch Supt R Hoblin Supt D Pawley</p> <p>Non Executive Eamon Keating</p> <p>Karen Thompson</p> <p>In attendance Rachael Scott Ch Supt Branagh Harvey Moore Lesley McCarthy</p>	<p>Chief Executive (CE) - Chair Deputy Chief Constable (DCC) Agency Secretary (AS) Head of Unarmed Guarding (HUG) Professional Development (ACC PD)</p> <p>Hd CID Hd ABS Def Sy Policing</p> <p>DPF</p> <p>Secretary</p> <p>For Hd HR For ACC OS For Hd Fin For ACC DO</p>
Apologies	<p>ACC R Chidley T/ACC D Allard Mr A MacCormick Mr J Oliver Mr P Taylor Supt M Foulger</p>	<p>Operational Support (ACC OS) Divisional Operations (ACC DO) MGS Head of Profession (HOP) Hd Finance Hd HR Hd IM (Information Management)</p>

Item	Discussion and Decision	Action
1 Opening Remarks and Apologies	1. CE opened the meeting by welcoming all attendees.	
2 Confirmation of Any Other Business	1. CE advised that although the MDPGA Attendance Management Strategy was included at any other business it would be postponed until the May meeting. Sec agreed to reschedule the paper.	Sec
3 Minutes and Actions arising	1. Two changes were made to the minutes of the last meeting and then they were agreed and approved for publication.	

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<p>from AMB on 29 March 2010</p>	<p>2. There are no actions on the outstanding action list,</p> <p>3. AS reported that the action at 6.2 of the March minutes had yet to progress but he would produce a short note to colleagues setting out alternative measures of Agency Performance.</p> <p>4. CE was content that all other matters arising from the last minutes were either complete or transferred to a portfolio lead for action.</p>	<p>AS</p>
<p>4 20100426 - AMB 04 Finance 2009/10 - U</p>	<p>1. The 2009/10 final outturn paper was presented and showed that the Agency was within 1% of authorised outturn and therefore 'green'.</p> <p>2. AMB discussed the low achievement of completing T&S audits. CE recognised that the Audit Committee may raise concerns. AS commented that he had investigated the reasons for poor achievement and would advise of improvements (hasteners; timescale; advice and support etc) at next week's Audit Committee meeting.</p> <p>3. CE concluded the discussion on finance by commending the hard work of Agency staff. He stated that it was a major achievement to balance the books in such a difficult year and expressed his thanks.</p>	
<p>5 PR10 - Update No paper</p>	<p>1. AS gave some background on the additional savings measure that had been imposed on the CTLB. It had initially been attributed across the component departments and agencies. However, CTLB recognised that the amount that could be achieved by MDPGA was not realistic and that our share of that savings measure was now much less. The current position shows a shortfall of approximately £24m. The Agency has been able to identify and offer approximately £9m of the shortfall so that the current predicted variance is close to -£15m.</p> <p>2. AS continued to advise that clear robust commitment controls and internal financial control the were fundamental to reassuring the Centre that our forecast is realistic. All projects that had been approved needed to be committed swiftly, whilst we could so proceed. Progress would be closely monitored.</p> <p>3. CE reflected that the Agency is in a better position than anticipated. There were working portfolio budgets; the Centre had recognised the currently predicted shortfall and we had avoided the further savings measure.</p>	
<p>6 20100426 AMB 04</p>	<p>1. CE commented that given the Agency's situation the performance results were good. The MDP had maintained a good level of customer tasking and the MGS performance reflected the</p>	

Performance Report - U	<p>staffing difficulties caused by the PR09 savings measure.</p> <p>2. AS asked for more information supporting the customer survey results.</p>	
7 20100426 - AMB 04 Agency Roadmap Report - R	<p>1. The DCC introduced the Roadmap report and said that the reporting process was being reviewed but the current system would continue in the short term.</p> <p>2. This month's update comprised:</p> <ul style="list-style-type: none"> a. Annex A – CE progress. CE added that the Defence Operating Board approved the DBR paper on 15 April that sets out the proposal to review the classification of defence establishments. Work will progress in DBR to set out the process to achieve this. The DOB have also sanctioned limited MPGS recruitment to resume, and limited MGS overtime to mitigate the most serious guarding impacts. He confirmed that DBR now have the mandate to review the security status of sites by Sep 2010 to concur with the PR11 process. CE advised that he would be seeking a staff communiqué from DBR for the Agency and for TU/DPF consultation. HUG had agreed to put together the MGS overtime requirement data and report to DBR. The DPF asked what staffing would the Agency make available to assist in the DBR review and the CE replied that when the programme details were known he would offer assistance. CE also confirmed that he planned to hold meetings with DPF and TUs to discuss the DBR programme, probably in June. CE also added to his roadmap report that he will bring the Your Say action plan to AMB next month. b. Annex B - CNI Policing. DCC confirmed that DEC is funding a post to take forward the development of tactical doctrine. c. Annex C – Firearms Command. No further information was added to the update. d. Annex D – MOD Crime Strategy. AMB noted the crossover between this work and the MOD MDP Statement of Requirement. CE said that DG Fins support for this work would see interested parties discussing this every six months. It was gaining support. e. Annex E – Nuclear Security Policing. It was noted that input had been given to the Hd of Strategic Weapons. 	HUG

	<p>f. Annex F – 2012 Match Fitness. ACC OS advised that Commander Watt is scheduled to visit ACC Chidley. Cmdr Watt manages the MOD Olympic Planning Committee.</p> <p>g. Annex G – No further information was added to the update.</p> <p>h. Annex H – Defensive Armed Marine Policing. No further information was added to the update.</p> <p>i. Annex I– Mandatory Training. No further information was added to the update.</p> <p>j. Annex J – Fit for Purpose Uniform. The MDP uniform project would be bringing a paper to AMB . The MGS uniform project updated that CTLB Commercial have agreed to support the procurement of Hi-vis jackets, after the Defence Clothing IPT said that all their capacity was committed to direct support of operations.</p>	
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<p>8 20100426 - AMB 04 Attendance Management Data - U</p>	<p>1. CE commented that the Defence Plan has an objective to reduce sickness.</p> <p>2. AMB noted the upward trend of sickness levels that was emerging across MDP, MGS and non-uniformed civilian staff.</p> <p>3. CE asked that the data pack include the data on long term sick. HR agreed to provide this.</p> <p>4. AMB discussed what might be impacting on levels of staff sickness including job uncertainty and occupational health matters. CE concluded the discussion by saying that the Agency recognises the problem and that we recognise that increasing sickness levels impacts the Agency in terms of reputation and economic factors. AMB agreed that it needed more information and would look at the Attendance Management Strategy carefully at May's AMB. CE also said he would discuss the matter with DCP.</p>	Hd HR
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<p>9 20100426 - AMB 04 Special Priority Payments - U</p>	<p>1. AMB noted that it had discussed the topic of the Special Priority Paper at OP Brief and decided that without ACC DO and ACC OS being present the paper should be postponed until May. Sec agreed to action.</p>	Sec
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<p>10 20100426 -</p>	<p>1. The Agency Corporate Risk Register will go to the Audit Committee on 5th May and they have encouraged AMB to review</p>	
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<p>AMB 04 Agency Corporate Risk Register- R</p>	<p>the register regularly. The register is scheduled to come to AMB quarterly for the management board to identify major shifts in risk. CE asked for comments to be sent to him in the normal way.</p>	
<p>11 Any Other Business</p>	<p>1. The Attendance Management Strategy scheduled for Any Other Business is postponed until May.</p>	
<p>12 Next Meeting</p>	<p>1. The next AMB will be on Monday 24th May 2010.</p> <p>2. Items currently planned for the next meeting are:</p> <ul style="list-style-type: none"> • Finance report AS • PR10 AS • Performance report AS • Roadmap report DCC • Attendance Management PD • Special Priority Payments PD • Attendance Management Strategy PD • Information Management Update DCC • Probationer's Pay PD • Your Say Action Plan CE • Sustainability Presentation AS 	