



Supplementary Document
Reference Information – Non-Departmental Public Bodies

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Ministry of Defence

Supplementary Document

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A Non-Departmental Public Body (NDPB) is a body that has a role in the process of national Government, but is not a Government Department or part of one, and which accordingly operates to a greater or lesser extent at arms length from Ministers. MOD NDPBs are split into those with executive and those with advisory functions. Executive bodies usually carry out prescribed functions within Government guidelines, and receive some sort of funding from their sponsoring Departments. Advisory bodies are set up by Ministers to advise them and their Departments on particular matter. MOD also has one Independent Monitoring Board NDPB.

A complete list, and details of all Government NDPBs, including MOD sponsored bodies, can be found on the Cabinet Office Agencies and Public Bodies team website at: <http://www.cabinet-office.gov.uk/agencies-publicbodies/publicbodies/pb2003.pdf>. Appointments to NDPBs are usually made by Ministers and are governed by the procedures set down by the Commissioner for Public Appointments, details of which can be found at: <http://www.ocpa.gov.uk>.

Funding details for MOD's Executive NDPBs are set out below:

Total Gross Expenditure of Body (£ Million)						
	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06
Royal Naval Museum	1.31	1.35	1.30	1.40	1.68	1.43
Fleet Air Arm Museum	2.2	1.67	1.91	2.25	2.22	2.23
Royal Navy Submarine Museum	0.56	0.75	0.69	0.68	0.75	0.74
Royal Marines Museum	0.74	0.65	0.71	0.75	0.94	0.83
National Army Museum	4.1	4.5	5.23	5.10	5.27	5.99

Royal Air Force Museum	5.48	6.46	11.39	7.00	10.997	11.17
Funding from Defence Budget (£ Million)						
	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06
Royal Naval Museum	0.95	0.88	0.88	0.92	1.14	1.02
Fleet Air Arm Museum	0.51	0.53	0.53	0.56	0.56	0.58
Royal Navy Submarine	0.44	0.49	0.48	0.50	0.64	0.55
Royal Marines Museum	0.62	0.66	0.67	0.69	0.70	0.78
National Army Museum	4.1	4.68	4.80	4.41	5.15	4.87[1]
Royal Air Force Museum	5.18	6.07	6.06	6.81	7.02	7.10

[1] Includes £0.45m uplift for commercial insurance and unforeseen expenditure of £0.017m on salary bill through PPA, deducted from 2006/07 Funding from Defence Budget

[2] The running costs for The Oil and Pipelines Agency are met by a monthly transfer of funds from the Government Pipeline and Storage System (GPSS) account. No public funds are used.

Ministry of Defence Non-Departmental Public Bodies Background Information:

EXECUTIVE NDPBs

The Royal Naval Museums

The Naval Museums exist to conserve and bring before the public displays which show how the Navy has played a very significant part in the life and well being of the nation through the centuries. Their aim is to show how the modern Navy has grown from the past, and to reveal something of the life and bravery of the men and women who have served and still serve in the Royal Navy and Royal Marines. Similarly they display examples of the wide range of equipment, from domestic and personal items to machinery and weapons, which are an inherent part of Navy life. The museums are also important and valuable repositories of historical records, including film and oral history, which is available for researchers and historians.

Potential members of the Trustee Body would include those who have an interest in the UK's Armed Forces, with particular reference to the Royal Navy or Royal Marines. They should also have experience or interest in either business, finance, education and other professions, museums and archives or the law. Appointments are unpaid and are usually for 3 years.

For further information on public appointments to any of the Naval Museums please contact:

CNS Heritage
Room 207
Victory Building
HM Naval Base
Portsmouth
Hampshire PO1 3NH
Tel: 023 927 20548
Fax: 023 927 27304

The Royal Naval Museum

The Royal Naval Museum originated from the Dockyard Museum, which was founded in 1911. Its purpose is to collect, preserve and exhibit articles and records relating to the history and traditions of the Royal Navy and its people. It provides research and information services for serving members of the Royal Navy, the general public and schools. The museum employs around 36 people.

For more information visit <http://www.royalnavalmuseum.org/> or write to:

Dr C White
The Director, Royal Naval Museum
HM Naval Base
Portsmouth
Hampshire PO1 3LR
Tel: 02392 727562
Fax: 02392 727575

The Fleet Air Arm Museum

The Fleet Air Arm Museum was founded in 1964. Its purpose is to maintain for public display and education aircraft, related documents and general exhibits of historical interest, predominantly related to the Royal Naval Air Service and Fleet Air Arm. The museum employs around 65 people.

For more information visit <http://www.fleetairarm.com/> or write to:

Mr C G Mottram MA CEng MIM
The Director, Fleet Air Museum
Royal Naval Air Museum
Royal Naval Air Station
Yeovilton
Somerset BA22 8HT

Tel: 01935 840565
Fax: 01935 840181

The Royal Naval Submarine Museum

The Royal Naval Submarine Museum was founded in 1963. Its purpose is to promote an understanding of the role that the Royal Navy, and in particular the Royal Navy Submarine branch, has played in the nation's history through the centuries, using its important and valued collections for exhibit, education and research. The museum employs around 22 people.

For more information visit <http://www.rnsubmus.co.uk/> or write to:

Cdr J J Tall OBE RN (Rtd)
The Director, Royal Navy Submarine Museum
Haslar Jetty Road
Gosport
Hampshire
PO12 2AS

Tel: 02392 510354
Fax: 02392 511349

The Royal Marines Museum

The Royal Marines Museum was founded in 1958. Its main aims are the preservation and presentation of all aspects of Royal Marines history through the acquisition, conservation and research of documents, books, weapons and other artefacts, and to raise public awareness of the Royal Marines. The museum employs around 38 people.

For more information visit <http://www.royalmarinesmuseum.co.uk/> or write to:

Mr C J Newbery BA FMA,
The Director,
Royal Marines Museum
Southsea
Hampshire PO4 9PX

Tel: 02392 727562
Fax: 02392 838420

Council of the National Army Museum

The National Army Museum (NAM) was established in 1960 by Royal Charter. It moved to its present building in Chelsea in 1971. It is a Registered Charity and has the status of a national museum. It is governed by a Council of nine members.

The purpose of the NAM is to collect, preserve and exhibit objects and records relating to the history of the British Army from c1415 until the present day, so that the achievements, history and traditions of the British Army shall be better known.

Its collections include oil paintings, prints, drawings, film, photographs, sound recordings, books, archives, uniforms, medals, weapons, equipment and vehicles.

The museum employs around 86 people.

For more information visit <http://www.national-army-museum.ac.uk/> or write to:

Dr A Guy MA Dphil FRHistS FRAS FSA
The Director National Army Museum
Royal Hospital Road
Chelsea
London SW3 4HT

Tel: 0207 730 0717

Fax: 0207 823 6573

Email: info@national-army-museum.ac.uk

For information on public appointments to the Council of the National Army Museum please contact:

AG Business Management Team
Building 19B Trenchard Lines
Upavon
Pewsey
Wiltshire SN9 6BE

Tel: 01980 615599

Email: business.supportgroup@virgin.net

The Royal Air Force Museum

The RAF Museum was founded in 1963 to preserve, conserve and exhibit the history of the Royal Air Force and its relationship with aviation. The only UK National Museum to concentrate solely on the development of aviation, it aims to promote an understanding of the role and achievements of the Royal Air Force in that context. The collections are held at the Museum's two public sites at Hendon, London, and Cosford, West Midlands.

A major expansion of the Cosford site is underway with the construction of a new National Cold War Exhibition. This £12M development, funded by bodies including the Heritage Lottery Fund, European Regional Development Fund and MOD, is due for completion during 2006/07.

The museum employs around 168 people.

For further information visit <http://www.rafmuseum.org.uk/> or write to:

Dr M A Fopp MA FMA FBIM
The Director General
Royal Air Force Museum
Grahame Park Way
Hendon
London NW9 5LL

Tel: 020 8205 2266
Fax: 020 8200 1751

The Board of Trustees

The Museum operates as a charity under a Deed of Trust and is governed by a Board of Trustees which is responsible to Parliament for the collections and for the running of the Museum. Appointments to the Board are made by the Secretary of State for Defence and are part-time, unpaid and normally last for three years (soon to become 5 years). Further information concerning Trustee appointments and a nomination form may be obtained from:

Fin Sec Parl 1
Room F21, Building 255
Headquarters Personnel and Training Command
RAF Innsworth
Gloucestershire GL3 1EZ

Tel: 01452 712612 extension 5083
Fax: 01452 510858
Email: finspar1.cmdsec@ptc.raf.mod.uk

PUBLIC CORPORATION

The Oil and Pipelines Agency

The Oil and Pipelines Agency was set up under an Act of Parliament (The Oil and Pipelines Act 1985) and is responsible for managing the Government Pipeline Storage System. It oversees all aspects of the operation and maintenance of the pipeline and storage facilities, ensuring that UK military requirements are met. The Agency also generates income from the system, mainly receipts from the use of the pipeline and storage facilities by the United States Air Force and commercial operators. The Agency employs around 21 people. '

Following the Buncefield disaster, the OPA, in conjunction with the Defence fuels Group MOD, amended its existing supply arrangements to aid industry in minimising the effect of the disaster on fuel supplies in the south of England'

For more information please contact:

Mr Paul Clasper
Assistant Director Commercial
Defence Fuels Group
West Moors
Wimbourne
Dorset BH21 6QS

Tel: 01202 654353

ADVISORY NDPBs

The Advisory Committee on Conscientious Objectors (ACCO)

The Advisory Committee on Conscientious Objectors was established in 1970. It advises the MOD on all conscientious objection claims to further service in the Armed Forces from Service personnel, where an application to retire or to resign a commission on the grounds of conscience has not been accepted by the Service authorities.

Members of the ACCO are appointed by the Lord Chancellor. The Committee presently consists of a Chairman and Vice-Chairman (both of whom will be legally qualified) and four lay members. A hearing is attended by either the Chairman or Vice-Chairman plus two lay members. Members are only paid when they attend. The hearings of the ACCO are held in public and the procedure is informal. Whilst no formal qualifications are required for lay members, sound common sense is essential. The key requirements are a firm but sympathetic manner when considering an oral or written statement attesting to an individual's personal philosophy. The ability to analyse assertions by an applicant, and representatives of his or her parent Service, is an essential attribute.

For more information please contact:

Miss Y Moore DGLS-Sec1b
7th Floor Zone C
Main Building
Whitehall
London SW1A 2HB

Tel: 020 721 81231
Fax: 020 721 80844

The Advisory Group on Medical Countermeasures

The Advisory Group on Medical Countermeasures (AGMC) provides specialist advice to the MOD, as required, on the medical aspects of defence against chemical, biological and radiological threats.

For further information please write to:

Mr Andrew Griffiths
Defence Medical Services Department – Secretariat
Ministry of Defence
7th Floor Zone F
Main Building
Whitehall
London SW1A 2HB

Tel: 020 721 78795

The Animal Welfare Advisory Committee

The objectives of the Animal Welfare Advisory Committee (AWAC) are to ensure the maintenance of the highest standards of animal welfare for animals used for defence research purposes and to provide independent oversight. The majority of animals

used in defence research will be in the Defence Science and Technology Laboratory (Dstl) establishments.

The committee is fully independent and has full access to all Dstl facilities where experiments involving the use of animals may be carried out on behalf of the MOD. The committee advises Dstl Senior Staff and reports to Ministers through the Chief Scientific Adviser at the Ministry of Defence. In order to fulfil its remit AWAC are able to consult, inspect and make enquiries into all aspects of animal care and their use in the research programme. It can interview research scientists, animal technologists along with other support staff and are assisted by senior management in their enquiries. AWAC monitors the ethical review process for projected scientific work involving the use of animals and looks at the active implementation of the 3 R's, reduction, refinement and replacement. Additionally the committee assesses the degree of external peer review of results from experiments involving animals. The committee also observes and reviews the training and education programmes for Dstl personnel relevant to the use or care of animals. Through the implementation of these initiatives AWAC is able to ensure that the MOD maintains the highest possible standards of animal welfare and husbandry.

The Animal Welfare Advisory Committee was established in 1996 and became an NDPB in August 1998 and has issued seven reports. The latest report was published in August 2004 and continued to demonstrate that Dstl animal husbandry and welfare are maintained to the highest worldwide standards. For further information please write to:

Animal Welfare Advisory Committee Sponsor Division
Level 1 Zone k
Main Building
Whitehall
London SW1A 2HB

Tel: 020 7218 6626
Fax: 020 7218 1865

Alternatively, please write to:

The Secretary
Animal Welfare Advisory Committee Secretariat
DSTL Corporate Affairs
Portsmouth
West Portsmouth Hill Road
Fareham
Hampshire PO17 6AD

Fax: 02392 217791

The Armed Forces Pay Review Body

The Armed Forces Pay Review Body advises on the remuneration and charges for members of the Naval, Military, and Air Forces of the Crown, in accordance with their terms of reference. For more information please contact:

AFPRB Secretariat
Office of Manpower Economics
6th Floor
Kingsgate House

66-74 Victoria Street
London SW1E 6SW

Tel: 020 7215 8534
or visit the OME website at www.ome.uk.com

Central Advisory Committee on War Pensions

The Central Advisory Committee on War Pensions (CAC) was established by the War Pensions Act 1921 *"to consider such matters as may be put before them by the Minister for their advice"*. There are currently national representatives of ex-Service organisations (such as Royal British Legion, British Limbless Ex-Service Men's Association, War Widows' Association and Soldiers, Sailors and Air Force Association Forces Help) and regional War Pensions Committee Chairmen. Officers of the Department also serve on the Committee. Meetings normally take place twice a year and are chaired by the Minister with special responsibility for War Pensions.

For further information please contact:

Katie Horsfield Room 6/406
Veterans Agency
Norcross
Blackpool FY5 3WP

Tel: 01253 332886

Dartmoor Steering Group (DSG)

The Dartmoor Steering Group was set up in 1976 following a Public Inquiry into the continuing use of Dartmoor by the military. Its aim is to reconcile the competing interests of military use, conservation and public access. The Steering Group meets annually under an independent Chairman, who is appointed jointly by the Secretary of State for Environment Food & Rural Affairs and the Secretary of State for Defence.

The Dartmoor Steering Group is supported by the Dartmoor Working Party, which meets twice a year. The Dartmoor Working Party is not an NDPB.

Members of the public requesting further information or wishing to be considered for future nominations should write to:

Mrs J M Williams
DE DOps DTE Secretariat
Land Warfare Centre
Imber Road, Warminster
Wiltshire BA12 0DJ

Tel: 01985 222878
Fax: 01985 222883

Defence Nuclear Safety Committee (DNSC)

The DNSC is responsible for advising the Secretary of State for Defence (and other Ministers) on all public safety matters associated with the construction, operation and maintenance of nuclear powered warships and the design, manufacture, transport, storage, handling and operational training related to nuclear weapon systems.

The Committee comprises 11 members, including the Chairman, all of whom are drawn from outside the MOD. Experts in all relevant matters sit on the Committee. They are assisted by MOD officials. The full Committee meets at least three times a year and is supported by four working groups that meet more frequently. For more information please contact:

Defence Nuclear Safety Committee Secretariat
Level 1, Zone L
Main Building
Whitehall
London SW1A 2HB
Tel: 0207 218 2442
Fax: 020 7218 1769

Defence Scientific Advisory Council

The Defence Scientific Advisory Council (DSAC) is established to provide independent advice to the Secretary of State for Defence on matters of concern to the Ministry of Defence in the fields of science (including medical science), engineering & technology. Its terms of reference are:

- a. To review the scientific and technological aspects of research and development programmes being undertaken in, and on behalf of, the MOD to meet the needs of the armed forces cost effectively.
- b. To advise on the most effective uses of scientific resources within the defence research programme.
- c. To advise on changes to the scope and balance of the defence research programme in MOD.
- d. To advise on the quality and value for money of research carried out for the MOD.
- e. To advise on scientific and technological developments from outside the MOD, including emerging new threats and opportunities for beneficial international collaboration.
- f. To advise on problems referred to it.

In performing these tasks it will take account of relevant advances in the civil field including opportunities for technology transfer in both directions between MOD and the civil sector."

The Chairman of DSAC reports annually to the Secretary of State.

Most of DSAC's work involves the review and scrutiny of the content and the management of MOD's research programmes on behalf of the Secretary of State. DSAC's role does not include providing scientific or technical advice to suppliers of research, nor the carrying out of scientific and technical research itself.

Structure

The Council is supported by six thematic boards. In addition a register of independent advisors is maintained which provides a pool of expertise that can be drawn upon for specific tasks. Only members of the Council hold public appointments. The Figure below shows the current structure:

COUNCIL					
Technology Board	Operational Analysis Board	Battlespace Manoeuvre Systems Board	Precision Attack Systems Board	Information Superiority Board	CBRN Defence & Human Sciences Board

For more information please contact:

Defence Scientific Advisory Council Secretariat
Level 1 Zone J
MOD Main Building,
Whitehall,
LONDON SW1A 2HB

National Employer Advisory Board

The Board, formerly known as the National Employers' Liaison Committee, was formed in 2002 to advise the Secretary of State for Defence and the Ministry of Defence about how the MOD can most effectively gain and maintain the support of the employers of Britain's Reserve Forces. The Board is responsible for advising the Supporting Britain's Reservists and Employers campaign, which aims to provide information to the employers of reservists, thereby gaining and maintaining their support for Britain's Reserve Forces.

The Board comprises 15 members and is chaired by The Rt Hon the Lord Glenarthur DL. The members are selected to represent employers, large and small, public and private, from across the UK. It also includes representatives of employer related bodies such as the Confederation of British Industry, the Institute of Directors and the Trades Unions.

For more information please contact:

DRFC DD Ops Sp,
Floor 1, Zone D
St Georges Court
2-12 Bloomsbury Way
London WC1A 2SH

Tel: 0207 305 3178

Web: www.sabre.mod.uk

Nuclear Research Advisory Council

The Nuclear Research Advisory Council (NRAC) is charged with reviewing the Atomic Weapons Establishment (AWE) nuclear warhead research and capability maintenance programme, including the requirement for above ground experiments and other facilities and techniques necessary to develop and maintain a UK nuclear weapon capability in the absence of underground testing. The NRAC also examines AWE's programme of international collaboration.

The NRAC has seven members, including the Chair. They are appointed by the Secretary of State. Members serve for four years thereafter renewable biennially. The maximum total term is 10 years.

For further information please contact:

Nuclear Research Advisory Council Secretariat
Level 1 Zone L
Main Building
Whitehall
London SW1A 2HB

Tel: 020 7218 7606
Fax: 020 7218 1769

Review Board for Government Contracts

The Review Board was set up in 1968, under an agreement between the Government and the Confederation of British Industry (CBI). It was charged with two functions:

- a) to review periodically (normally at three-yearly intervals) the operation of the profit formula used in pricing non-competitive Government contracts;*
- b) to determine any price adjustments which may be appropriate in relation to any particular contract which is referred to the Board on the basis of a complaint by either party that the price negotiated was not fair and reasonable.*

Following its Report on the Fourth General Review published in March 1984, the Board now carries out intermediate reviews at the end of the first and second year of each succeeding three-year period. Such reviews are normally limited to examination of the target rate of return and the associated assumptions. Reports on both the General and Annual Reviews are published by the Stationery Office.

Membership of the Review Board

The Review Board comprises a Chairman, two Government nominated members and two CBI nominated members. Members of the public requesting further information or wishing to be considered for future Government nominations should contact:

Lee Howe
CSG-IP1
Defence Procurement Agency
Maple 2b
MOD Abbey Wood #2233
Bristol BS34 8JH

Tel: 0117-9132609
Fax: 0117-9132934

Email: CSG-IP1@dpa.mod.uk

The War Pensions Committees

War Pensions Committees (WPCs) are appointed by the Secretary of State to represent the interests of war disablement pensioners and war widow(er)s. There are 13 WPCs covering the whole of the United Kingdom, each having between 12 and 20 members. There are also committees in the Republic of Ireland and the Isle of Man which have a similar role.

The WPCs are independent of the Veterans Agency (VA) but work very closely with the Agency's staff to carry out their 4 main functions. WPCs are Non-Departmental Public Bodies whose main functions are to:

- act as a medium for local consultation by Ministers, the Ministry of Defence and the VA on issues affecting war pensioners and war widow(er)s;
- raise awareness of the War Pensions Scheme and the services of the War Pensioners' Welfare Service in their area;
- support and monitor the work of the WPWS and seek to co-ordinate the efforts of voluntary and statutory sector organisations to deliver the best possible welfare support to war pensioners and war widow(er)s;
- assist individual war pensioners and war widow(er)s with any problem or complaint they have regarding war pensions or the VA and act on their behalf when appropriate.

For further information please contact:

Sandra Lloyd
R 6/406
Veterans Agency
Norcross
Blackpool FY5 3WP
Tel 01253 332826.

INDEPENDENT MONITORING BOARD NDPB

Independent Board of Visitors for the Military Corrective Training Centre

The Military Corrective Training Centre (MCTC) at Colchester is the only establishment of its kind and provides detention facilities for men and women of the Armed Forces. The majority of those detained are not sentenced for criminal offences and return to their military duties on release. A smaller number are sentenced to be dismissed from the Services after detention and are taught skills that will prepare them for civilian life. The Independent Board of Visitors is a requirement under the provision of the Imprisonment and Detention (Army) Rules 1979. It is charged with inspecting the MCTC on at least 2 occasions in a year and inquiring

into any matters, which the Secretary of State directs them to or into any alleged abuses or shortcomings, which may come to their notice. Board Members are appointed by the Under Secretary of State, in the first instance, for five years. The Board meets 4 times a year and there is a requirement for individual Board members to undertake at least 2 extra visits per year to inspect the establishment. The Board must on an inspection satisfy itself as to the state of the premises, the administration of the establishment and the treatment of the Soldiers Under Sentence.

Qualities sought from potential Independent Board Members

No specific educational or employment requirements are sought. However, a candidate should have a clean record and be prepared to undergo relevant security clearances.

For more information please contact:

The Clerk to the IBOV
The Independent Board of Visitors
c/o The Military Corrective Training Centre Berechurch Hall Camp
Colchester
Essex CO2 9NU

Tel: 01206 783479

Fax: 01206 783503

For information on public appointments to the Independent Board of Visitors (MCTC) please contact:

AG Business Management Team
Building 19B
Trenchard Lines
Upavon
Pewsey
Wiltshire SN9 6BE

Tel: 01980 615599

Email: business.supportgroup@virgin.net