

What about funding?

At the time of the course request the originator should state how the course/training will be funded. The main forms of funding are as follows:

- Self-funded. The country whose personnel is attending/using the training will pay.
- UK funded: Funding may be available through the Global Conflict Prevention Pool (GCPP), Africa Conflict Prevention Post (ACPP), Defence Assistance Fund (DAF) or Global Opportunities Fund (GOF).
- The British Defence Attaché/ Adviser in country will know if he has GCPP, ACPP, GOF funds allocated for use by the overseas country.

It is assumed that all training will be self funded unless the British Security Cooperation Activity Programme (SCAP) informs us to the contrary.

What about payment for the training and invoicing?

All British Training is 'pre-payment' and therefore, whichever method of funding is used, the course/training fees should be paid before training commences. The normal arrangement is that an invoice will be raised up to 10 weeks before the start of a course by the Director General Finance Management (DGFm) requesting payment of the course fee and, where appropriate, messing and accommodation charges. Payment is due on receipt of the invoice to DGFm at the address given on the invoice.

In many cases the request for payment, and the subsequent payment itself, will complete the financial transaction since the sum requested will take account of all costs associated with the course. In some cases however supplementary payments may be required, or refunds may be due. These will be calculated by DGFm at the end of the course.

On occasions it may be necessary to present a supplementary bill after a course is completed for additional costs which cannot be forecast in advance. Examples of such costs are stores, ammunition, extra tuition, additional travel costs and medical expenses. Payment for additional tuition will be calculated to the nearest day.

What is included in the course charges?

British Army Training charges are liable to revision throughout the year. The fees for training courses cover:

- Tuition.
- The cost of transport on duty journeys taken as part of the course, and payment of subsistence allowance to students whilst on course visits.

- Medical and Dental treatment provided by the UK Armed Forces Medical Services, should this be necessary, during the period of training, with the exception of the supply of spectacles, dental bridges or dental appliances for pre-existing medical or dental conditions.
- The loan of working/protective clothing and kit as necessary for the course. Normally these articles are to be returned when no longer required in connection with the course of instruction. Charges will be made for any article lost or damaged in circumstances in which a charge would be made against a British student.
- Messing (food) and accommodation charges.
- One IELTS assessment per course. (UK Funded places only)

What is not included in the course charges?

- Pay and Allowances: Responsibility for pay and allowances for International students whilst training with the British Army rests with the parent government concerned. UK Service Accounting Officers have no authority to issue pay and allowances to students from MOD funds, but may pay as agents if the appropriate High Commission/Embassy first provides a cheque for the requisite amount drawn in favour of the Training Establishment's public account. Accounting Officers may also assist in opening bank accounts for students if it is the wish of their government that they should receive their pay and allowances in this manner.
- Compensation: Compensation payable to third parties for death or injury, or loss or damage to property, caused by acts of omissions of the student.
- Transportation: The cost of transport before the course, on leaving the course, between courses or whilst on leave or other non-duty journeys during the course, is the responsibility of the student's own authorities. Students living in private accommodation with their families are to pay for their own transport to and from the place of training.
- Non-effective Benefits: The responsibility for retired pay, pensions, disability awards etc, payable to, or in respect of, the student, remains with the parent government concerned.
- Messing and Accommodation: Some courses will make a separate, additional charge for messing and accommodation which is determined according to rank and standard of accommodation (see below for more details). This will be made clear in the offer letter.