

MINISTRY OF DEFENCE POLICE AND GUARDING AGENCY
AGENCY MANAGEMENT BOARD
MINUTES

MDPGA/AMB/M/14/06

Business Development
Room 102 Bldg 1071

Distribution: AMB Members and Advisers

02 Nov 06

MEETING HELD IN THE CONFERENCE ROOM MDPGA HQ WETHERSFIELD AT 1230 HRS ON 09 OCT 06

Present:	CC S Love DCC D Ray QPM ACC R Chidley ACC G McAuley ACC J Bligh QPM Mr S MacCormick Mr S W Beedle Ms K Denwood Mr P Nealon Mr S Farthing Det/Ch Supt G Nicholls Mr D Farrow	Chief Executive (CE) – Chair Chief of Staff (COS) Director Personnel and Professional Development (DPD) Director Divisional Operations (DDO) Director Operational Support (DOS) Director Regional Operations (DRO) Director Resource and Planning (DRP) Head of Finance Head of Corporate Communications Head of IT and Telecommunications Head of CID Secretary
In Attendance	Mr S Valentine “ “ “ “ “ “	DG Info - Item 4 only DFN IPT - Item 4 only Item 4 only “ “ “ “
Apologies	Ch Supt R Hoblin Mr D Bodle	Head of Business Development Head of Human Resources

Item (a)	Discussion and Decision (b)	Action (C)
1 Opening Remarks and Apologies	1. <u>Apologies</u> . See above.	
2 Confirmation of Any Other Business	1. Financial Controls	
3 Minutes and Actions arising from AMB on 02 Oct 06 MDPGA/AMB/M/13/06 Dated N/A	1. <u>Minutes</u> . As the previous AMB had been postponed a week no minutes were as yet available and they would be considered at the next AMB after this one. 2. <u>Matters Arising</u> . N/A	
4	1. Mr Valentine (DG Info) gave a presentation on the	

<p>Future of MDPGA Information Infrastructure MDPGA/AMB/P/57/06 Dated Sep 06</p>	<p>background to the DII project as a whole with specific detail given to the current state of DII(F) and how it may impact on the Agency if it were decided to go down that route.</p> <p>2. Attendees then took part in a question and answer session with Mr Valentine and Mr Anderson and many issues were raised and answers given where possible as follows:</p> <p>a) Q. Who would fund any Agency involvement with DII(F)?</p> <p>A. A meeting was to be held on 16th Oct 2006 at Main Building to discuss this matter and whether the funding would come from the centre, the Agency or a combination of the two. Funding will be transferred with the transfer of Agency posts to DCSA as money should already have been put in STP lines for those posts. The CTLB point of contact for DII funding issues is Richard Williams.</p> <p>b) Q. Is DII(F) introduced by site or by organisation?</p> <p>A. Transformation to DII(F) from the legacy systems is carried out on a site by site basis rather than by organisation. Therefore it is highly likely that different elements of the Agency in different locations will be transferred onto DII(F) at different times. It is highly likely that the MGS, which currently has serious issues with connectivity, will have most of it's non-HQ staff on DII(F) before any of the HQ staff.</p> <p>c) Q. Will the customer TLBs be responsible for MGS at stations?</p> <p>A. This is being addressed by DCSA based on their experience with other organisations with out-stationed staff.</p> <p>d) Q. DTR, which may have a major impact on Wethersfield, has aspirations to allow foreign nationals to use their facilities. What restrictions would DII(F) impose on such usage?</p> <p>A. This is still to be formally addressed but one solution could be to have a separate instance of DII(F) or discrete services for the foreign nationals.</p> <p>e). Q. Are there any specific DII(F) issues which would affect the People Programme?</p> <p>A. Currently there are no such issues and none are</p>	
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	<p>envisaged. HRMS works on DII(F) in fact more people will have better and more regular access to PPPA services via DII(F).</p> <p>f). Q. How do we go about getting new applications onto DII(F) or making connections to the “outside world”?</p> <p>A. DSSO accreditation will cover all systems currently hosted on MoD networks that are to be transferred to DII(F) and any applications that are “declared” and approved before a certain point in the transformation programme will be ported across free of charge. However, any applications that a DII(F) user wishes to have added to DII(F) after that point will incur a charge. Any new applications that are customer specific will also incur a charge and this will be on a sliding scale of “simple”, “medium” and “complex”. Most applications provide for user access only and are regarded as “simple” which incurs the lowest cost></p> <p>g). Q. Will there be a problem with other Police Forces coming into DII(F) to look at Agency information and data?</p> <p>A. Shared areas/shared data environments, known as Secure Managed Interfaces (SMIs) can be created for internal and external organisations to share data. Some SMIs have already been successfully established under DII(F).</p> <p>h). Q. How will DII(F) deal with new technologies?</p> <p>A. There is an innovation workstream that investigates new technologies and creates pilots to see how these could work and be utilised by DII(F) users.</p> <p>i). Q. How much pain will there be? It is understood that Defence Estates, with a similarly dispersed workforce, is experiencing many difficulties.</p> <p>A. New ways of working are a problem wherever they are introduced and DII(F) does introduce many such new ways of working. However, it is for each organisation to address these issues and be prepared for the transformation to DII(F) in line with the migration plans agreed. The actual migration process takes 38 weeks but there is much planning and work to be done before this particular clock starts to tick.</p> <p>j). Q. Is it true that the cost of DII(F) is much higher than most MoD organisations are currently paying for their IT services?</p>	
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	<p>A. The “per seat” price for a DII(F) terminal is remarkably low, e.g. a standard desktop is under £200 per desk.</p> <p>k). Q. Where will those Agency-run services that remain after DII(F) be located?</p> <p>A. This is entirely up to the Agency. There are various different methods of connectivity available and these can be discussed and agreed with the DII IPT as part of the transformation process.</p> <p>l). Q. There are currently availability issues with the RLI (Restricted LAN Interconnect) and if these continue when DII(F) is implemented won't this bring the whole system down?</p> <p>A. The RLI SDPs (Service Delivery Points) are currently being upgraded and resilience is consequently improving. Last year there was a 1% failure rate of SDPs. Under the DII(F) contract, RLI resilience is set higher than under the current DFN contract due to the extreme importance of keeping DII(F) up and running.</p> <p>m). Q. How will disputes between the providers, suppliers and customers be resolved as they will all have different priorities.</p> <p>A. Priorities and how issues will be resolved and within what timescales will be specified in contracts, SLAs (Service Level Agreements) and OLAs (Organisational Level Agreements) depending on the nature of the relationship involved. However, the imposition of contracts, SLAs and OLAs will ensure that every stakeholder is fully aware of their roles, rights, responsibilities and any sanctions that may be brought against them if they fail to fulfil these.</p> <p>3. CE then went over the main points of the Agency's IS Gold Strategy to ensure DII(F) compatibility and whether it would throw up any “showstoppers”.</p> <p>a. Uncontrolled 3rd party access to police information – DII(F) allows data stores to be locked down in a variety of ways depending on the requirements of the data owner. In addition data in-transit can be encrypted. These measures are considered sufficient to satisfy the requirement.</p> <p>b. MOPI – DII(F) is fully compliant with the aims of MOPI.</p> <p>c. Provide a basic service to the MGS – it is a requirement of DII(F) that all MoD employees, including</p>	
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	<p>MGS staff, are to provided with accessibility to DII(F).</p> <p>d. Costs must be clear and affordable – exact costs involved in transferring to DII(F) cannot currently be stated and further work would need to be done in conjunction with CTLB to fully identify costs and decide where the funding to fulfil these costs would actually come from. Not going into DII(F) and attempting to “go it alone” would be unaffordable as well as unfeasible.</p> <p>e. Future proofing – DII(F) is an on-going programme with continuous development and improvement built in.</p> <p>f. Front line operation and safety - DII(F) is designed to allow full front-line operational use and associated safety measures are in place.</p> <p>g. Working with other police forces – Secure Managed Interfaces (SMIs) allow a gateway for communication in and out of DII(F) with authorised and accredited partners/stakeholders.</p> <p>h. ICCS/Airwave – There will be no impact on the WAN (Wide Area Network) which is still awaiting accreditation. However, VOIP (Voice Over Internet Protocol) will work.</p> <p>4. CE thanked Mr Valentine and his colleagues for the presentation and their assistance in answering the questions raised. Thanks were also given to COS, Hd IT&T and all those within the IT Dept for all of their efforts to have got the Agency to the point.</p> <p>5. CE emphasised the importance of the decision and that the decision is that the Agency will adopt the DII(F) route. He further explained that this should be seen as a success for the Agency as it will garner all the benefits of DII(F) and retain control of relevant police applications.</p>	<p>COS</p>
<p>5 Efficiency Plan 06 MDPGA/AMB/P/53/06 Dated 11 Sep 06</p>	<p>1. DRP explained that this was a product of the bi-lateral process and that the measures raised were dealt with at bi-laterals.</p> <p>2. The Plan was noted and approved.</p>	
<p>6 Procurement Paper MDPGA/AMB/P/54/06 Dated 14 Sep 06</p>	<p>1. This was seen as a useful expose of just what the Agency actually procures. It is trying to ensure that procurement spend is actually on what the Agency needs most and emphasised the requirements for a better buying/procurement process that would support the STP process.</p> <p>2. It was explained that there would be no actual impact</p>	

	<p>on GPC spend as that is much more low level but if a commercial officer were appointed then they would be able to review and analyse all GPC spend.</p> <p>3. Recommendations:</p> <p>a – e: Serious consideration was given to the appointment of a contract/commercial liaison officer. However, the role needs “fleshing out” with TORs, a grading etc being out forward as part of a business case. Likewise, TORs for an overarching Procurement Board are to be produced and also a description of what a Procurement Plan would look like needs to be produced.</p> <p>f-h: These are already in the bilateral process with DRO and DOS and will be discussed further at the next Strategic Seminar.</p> <p>i: Clothing and equipment will be part of the capitation rate.</p> <p>j: This already occurs.</p> <p>h: This is an unfunded overhead.</p> <p>DRP is to bring a paper back to AMB covering all of the recommendations now that the scoping stage has been approved.</p>	<p>DRP</p>
<p>7 Any Other Business</p>	<p>1. <u>Financial Controls</u>. The £5K rule was imposed on all Budget Holders in order to prevent the AP5 forecast from increasing. A business case is required for any new commitments since AP5 which should be submitted to Head of Finance for approval before any commitment takes place. In addition to the £5K rule 2nd PUS has put an embargo on several areas of expenditure and business cases that fall within these areas need approval from DG CTLB. Head of Finance will seek approval from DG CTLB on behalf of Budget Holders where required using the same business case format required for the over £5K commitments.</p>	
<p>8 Next Meeting</p>	<p>1. The next AMB will be on 13 Nov 06 at 1300 hours in the Conference Room, Building 1070 to consider:</p> <ul style="list-style-type: none"> a) Surge Capacity Presentation – Supt Andy Kirkwood b) Hate Crime c) CID Review d) Domestic Violence e) Review of Attendance Management Strategy f) Exit Questionnaire and Policy g) Access to MOSS by Service Police 	<p>CE</p> <p>COS</p> <p>DOS</p> <p>DOS</p> <p>DOS</p> <p>DPD</p> <p>DPD</p> <p>COS</p>

	h) Police Vehicle Livery i) Service Police Access to MOSS	DOS COS
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