

BMATT (CZ) – GENERIC COURSE JOINING INSTRUCTIONS

INTRODUCTION

You have been nominated to attend a course at BMATT (CZ), which is in the Training Directorate Military Akademie, Czech Republic. The mission of the BMATT Vyškov instructors is to assist you in every possible way to successfully complete your course. You must read these joining instructions in detail and act upon them.

AIM

The aim of this instruction is to brief you on the preparation, joining procedure and administration for your course.

THE COURSE

You will find the aim and concept for each course listed in the BMATT information notice on this site and further information, if required, can be obtained via the DA's office. You will also find typical course programmes elsewhere on this site; specific course training programmes will be issued to students upon arrival.

All students should conduct the following preparation for BMATT (CZ) courses:

- **Language.** Courses are conducted in English. Your English language skills should be at STANAG level 2.
- **Fitness.** Physical exercise is an integral part of most courses and in particular the JCLC, MPSO ITC and ITC courses. You will be expected to take part in periods of physical training. As a guide, the British Army standard fitness level is to complete a run of 2.4 km in 10.5 minutes, complete 44 sit-ups in 2 minutes and 44 push-ups in 2 minutes.
- **Map Reading and Practical Navigation.** A basic understanding of map reading will be useful for any course that has an outdoor element.
- **Weapon Handling.** If possible, students attending the JCLC, ITC, OSC and MPSO ITC courses should receive refresher training in the use of the rifle before arriving at Vyškov. The weapon used on BMATT (CZ) courses is the Model 58 (Czech AK47 variant). Any knowledge or practice that can be gained on this weapon prior to the course would be beneficial, but not essential.
- **Tactics.** Students attending the JCLC, ITC and MPSO ITC courses should be trained in infantry skills and qualified to command at section/ platoon level.

ADMINISTRATION

Nominations. Units/Headquarters are requested to nominate students for a course by using the BMATT (CZ) Course Joining Proforma.

- Those nominated for ITC, OSC, MPSO ITC or JCLC courses are to be examined by a doctor, who is to complete the Fit to Attend Certificate.
- Copies of both documents can be found elsewhere on this site.
- The completed Course Joining Proforma and Fit to Attend Certificate should be sent to the British Defence Attaché or to BMATT (CZ), by email, at J3assistant@bmattee.moduk.cz at least 1 month prior to the start of the course.

Reporting. Students are asked to report to the front gate of the Training Directorate Military Akademie on the Sunday prior to your course starting **between 1200hrs and 2000hrs**. If you are going to arrive at Vyškov at any other time then you are requested to inform BMATT Via the DA's Office or by email to BMATT (CZ) at J3assistant@bmattee.moduk.cz

Forming Up. Courses will form up on the main parade ground nearest the front gate of the Vyškov Military Training Akademie at 0745hrs on the first Monday of the course. Dress will be daily working combat (camouflage) uniform.

Travel. Information regarding travel to Vyškov can be found elsewhere on this site. It is the responsibility of the students' own MOD to make the necessary travel arrangements to ensure he/she reports on time. Should you experience any difficulties on arrival in the Czech Republic you should contact the Czech Logistic Warrant Officer on 00420 724090779 or the Chief Clerk on 00420 724220271.

Return Travel. Students are to arrive on the course with their return travel organised. Students will be free to leave the Akademie from **1230** hrs on the final Friday of the course. Return flights should leave nominated airports after 1800 hrs on that day.

Visas. Students are responsible for obtaining their own visas prior to arrival in the Czech Republic. This may be possible on a no cost basis subject to Czech bilateral training/educational agreements. Visas must be valid for the duration of the course.

Personal Finance. Students are advised to arrive with access to enough money for travel and incidental expenses for the duration of the course. Pay and allowances are a national responsibility with **no pay facilities existing at BMATT**. In the event of loss of money you are to contact your Embassy direct to resolve any financial difficulties. Students should, where possible, avoid carrying large quantities of cash.

- Vyškov has a number of banks with cash card dispensers, which support the major credit and finance cards.
- Travellers cheques can be cashed at the banks in Vyškov and may prove to be a more secure option than cash.

Documentation. Students should bring the following documentation:

- National ID Cards.
- Four recent passport sized photographs.
- Passports and visas.
- Your military point of contact¹.
- A Completed Joining Proforma².
- Fit to Attend Certificate.

Food & Accommodation Charges. Due to financial pressures, it is now necessary to charge students from NATO/EU countries for food and accommodation whilst attending BMATT (CZ) courses at Vyškov, (less Czech students who will use their normal Czech system of payment). Presently, the charge is 15 Euros per day per student. The preferred mechanism for payment is for students to bring this sum in cash, for which they will be issued a signed BMATT (CZ) receipt. Alternatively, the sending nation can pay this sum into the resident UK Defence Attaché's office, where again a formal receipt will be issued - but in this case please note that payment must be received before the student departs for the Czech Republic. Whilst the introduction of these relatively small charges is regrettable, NATO/EU partner countries are reminded that the high quality military training delivered by BMATT (CZ) remains free of charge.

Accommodation & Feeding. Students will be accommodated within the Akademie in single or two man rooms with shared washing facilities (one bathroom per two bedrooms). All bedding is provided. There is one washing machine and one drier on each level of the accommodation.

¹ It is recommended that all students be provided with a Point of Contact within their national MOD or Embassy in Prague with whom they can communicate should they encounter any problems during their time on the course.

² Copies of joining proformas should be submitted to DA's office.

Meals are served in the Akademie student canteen that serves standard Czech food. The canteen timings are as follows:

- **Monday-Friday.** Breakfast 0630-0730 hrs, lunch 1130-1330 hrs, and evening meal 1700-1800 hrs.
- **Saturday-Sunday.** Lunch 1200-1315 hrs, evening meal 1700-1800 hrs. Breakfast at weekends is cold and collected from the canteen the evening before.

IT and Internet Access. Limited amounts of IT equipment is provided within the classrooms for student course work. Students may wish to bring their own laptop PC for use in their own accommodation. There is an Internet Café facility provided in VAV for the use of all VAV students. BMATT students will normally have access to a wireless Internet connection in the area of the BMATT student accommodation. Students with wireless enabled IT will be able to access this connection free of charge, as will students with 'Skype' enabled phones.

Medical. Prior to attending courses students are strongly advised to have received inoculation against tick-borne encephalitis and particularly for the JCLC, ITC, OSC and MPSO ITC courses, which all include periods of work on the local training areas. During courses, the camp medical centre will deal with injuries/illnesses.

Discipline. The Czech Republic civilian law applies to all students attending BMATT (CZ) courses. The jurisdiction and disciplinary arrangements, which will apply to students while present in the territory of the Czech Republic, will be as laid down in Article VII of the NATO Status of Forces Agreement (SOFA) as applied through the PfP SOFA and in any other relevant bilateral or multilateral agreements. Comd BMATT will deal with any military disciplinary matters.

Leave. Courses are not usually programmed to run over a weekend and you will be free to explore the Czech Republic during your own time.

Clothing and Equipment. Details of clothing and equipment for each BMATT (CZ) course is shown elsewhere on this site.

Mail. All mail should be addressed as follows:

Student Rank and Name
BMATT (CZ) ***** Course
VÚ 1970
Víta Nejedlého
682 01 Vyškov
Czech Republic

Questions. Any questions relating to these Joining Instructions or the course itself should be directed to the British Embassy Defence Section within your own countries or to BMATT (CZ) at:

training_officer@bmattcee.moduk.cz