

MINISTRY OF DEFENCE POLICE AND GUARDING AGENCY
AGENCY MANAGEMENT BOARD MINUTES

20070730-AMB 10 2007 Final Minutes U

Business Development
Room 102 Bldg 1071

Distribution: AMB Members and Advisers

31 July 2007

MEETING HELD IN THE CONFERENCE ROOM MDPGA HQ WETHERSFIELD AT 14-00 HRS
ON 30 JULY 2007

Present:	DCC D Ray QPM ACC G McAuley ACC R Chidley	Chief of Staff (COS) - Chair Director Divisional Operations (DDO) Director Personnel and Professional Development (DPD)
	ACC J Bligh Mr D Applegate	Director of Operational Support (DOS) Director Resource and Planning (DRP)
	Mr J Oliver	Representing Director Regional Operations (DRO)
	Det/Ch Supt G Nicholls Ms K Denwood Mr P Taylor Supt E Disher PS J Mansfield	Head of CID Head of Finance Head of HR For Agenda Item 4 Secretary
Apologies	CC S Love Mr S MacCormick Ch Supt R Hoblin	Chief Executive (CE) Director Regional Operations (DRO) Head of Business Development

Item (a)	Discussion and Decision (b)	Action (c)
1 Opening Remarks and Apologies	1.	
2 Confirmation of Any Other Business	1. Nil	
3 Minutes and Actions arising from AMB on 05 Jun 07 20070711-AMB 09 2007 Draft Minutes U	1. Minutes were agreed for publication.	
4 MOPI Training Strategy 20071807-AMB10 Paper DRP MoPI Training Strategy U	1. COS introduced the paper and invited D/Hd BD to speak on the paper. It was explained that the training was an integral part of achieving full compliance with MOPI. There would be three levels of user each requiring different standards of training. The issue of the costs and funding source for the training were discussed. A full	

	<p>costing exercise would form part of the next work-stream in the project. There is a requirement that we be fully compliant with MOPI by April 2010. It was agreed that with the raft of mandatory and other training the MDP were being required to carry out there is a need for the Training Needs Analysis to be revisited and the prioritisation of training be amended if necessary. There are no training implications for the MGS associated with this project.</p> <p>2. It was agreed that the full financial implications and any effect on Closing the Gap be presented to COS by 31 Oct 07.</p> <p>3. The strategy was endorsed by the Board based on the financial caveat described above at paragraph 2.</p>	<p>Hd BD</p>
<p>5 Financial Processes Review 20070601-AMB 10 Paper DRP Financial Processes Review U</p>	<p>1. DRP explained the origins of this work lay in the CTLB study to simplify and improve financial management processes. The Agency had carried out a similar study and had developed the 15 recommendations found in the report. DRP also brought to the attention of the Board the recommendations at paragraphs 2.a and 2.b of the AMB paper. Of 2.a he advised that it had been overtaken by events, the tool referred to had been tested and found wanting; a watching brief would be maintained to keep up with any developments. In respect of 2.b a general question of 'Why do we have a Region 3?' is raised. Through discussion it was agreed that this issue should be looked at within the scope of CTG.</p> <p>2. The Board endorsed the findings and recommendations of the report. It was agreed that the report would be passed to the Chair of the Audit Committee.</p>	<p>DRP</p>
<p>6 Finance Performance Report 20070718-AMB 10 Paper DRP Finance Performance Report AP3 U</p>	<p>1. DRP introduced the paper saying that there was a projected overspend and that this had been raised at a Personnel Directors Management Board meeting. The key financial objective for the Agency is to hold to the current forecast. Hd Fin elaborated on the risks identified at paragraph 7 of the report. It was commented by Hd HR that PPI costs may be reduced by some £400,000 due to accruals, however, the effect of the Land Review may have an impact on this.</p> <p>2. The Board accepted and endorsed the report directing that action must be taken to mitigate the risks.</p>	<p>DRP</p>
<p>7 AWE Firearms Capability Review and Training Update</p>	<p>1. DDO gave an update on the current position with what is now known as Operation Layer. He further praised the excellent support to the operation being provided by staff from OPSUP Firearms Policy staff and the Firearms Training staff.</p>	

8 Closing The Gap	1. It was reported to the meeting that the Closing The Gap Action Plan was now with 2 nd PUS and a response is still awaited. The reporting of the progress of the actions within the project was discussed, it was suggested that exceptions be reported to the AMB and the more detailed information on the project progress reported to the PRB.	
9 Any Other Business	1. None raised.	
10 Next Meeting	1. The next AMB will be on Mon 13 Aug 07 at 14-00 hours in the Conference Room, Building 1070 with a buffet lunch commencing at 13-15 to consider: <ul style="list-style-type: none"> a. Audit Committee Annual Report – External Speaker Mr John Harris b. Annual Report on Diversity Progress c. Agency Performance Pack d. AWE Firearms Capability Review and Training Update e. Closing The Gap 	