

MINISTRY OF DEFENCE POLICE AND GUARDING AGENCY

AGENCY MANAGEMENT BOARD

MINUTES

MDPGA/AMB/M/3/05

AMB Secretary
Business Development
Room 108/Bldg 1071

AMB Members and Advisers

7 Mar 05

MEETING HELD IN THE CONFERENCE ROOM, BUILDING 1070, MDPGA WETHERSFIELD AT 1300 HRS ON 14 FEB 05

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| Present: | CC D L Clarke QPM DCC D Ray QPM ACC J Bligh QPM Mr S MacCormick Mr S W Beedle ACC R Chidley Ms K de Bourcier Ch Supt R Morrison Det/Ch Supt G Nicholls Mr P Nealon Mr S Farthing Supt M O'Byrne Mr J Oliver Mr F J Connolly | Chief Executive (CE) - Chair Chief of Staff (COS) Director Operational Support (DOS) Director Regional Operations (DRO) Director Resource and Planning (DRP) Director Professional and Personnel Development (DPD) Head of Personnel Services Head of Business Development Head of CID Head of Corporate Communications Head of IT and Telecommunications Supt Divisional Operations Dep Head of Finance AMB Secretary |
| In attendance | Miss S Hunt | Business Development |
| Apologies | ACC G McAuley Ms K Denwood | Director Divisional Operations (DDO) Head of Finance |

| Item (a) | Discussion and Decision (b) | Action (c) |
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| 1 Opening Remarks and Apologies | 1. Apologies received from DDO and Hd Finance. Miss Hunt was attending in support of her Business Administration Degree. | |
| 2 Confirmation of Any Other Business | 1. Under Item 7, the AMB would also discuss and confirm the draft Key Targets for 05/06, that were to be presented to the Police Committee for ratification on 3 Mar 05. | |

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| | <p>Police Committee on 3 Mar 05, and for rolling out the revised procedures at the Senior Police Officers' Conference on 16/17 Mar 05.</p> <p>2. COS stated that during the discussion of the proposed revised rationale for Key Target 2 at the Sub-Police Committees on 2 Feb 05, the Committees remained to be convinced that the target was either meaningful or measurable, and wished to see a clear definition of what constituted crime that impacted significantly on Defence capability. It was thus essential that the policy paper was clear that the Agency was moving away from crime classification, and provided Crime Managers with clear guidance on how to decide and record, in consultation with stakeholders, whether the crime impacted significantly on Defence capability.</p> <p>3. DRP stated that the definition of what impacted significantly on Defence capability should be based on principles that are consistent with what is understood throughout the MOD as Defence capability. The Defence Management Board's (DMB) outputs are based on the Service Delivery Agreement with the centre of Government and includes targets relating to, for example, battle winning equipment and the motivation of military and civilian staff. Thus, if the crime impacts on DMB key targets, then it is likely that it will impact significantly on Defence capability.</p> <p>4. CE stated that, in view of the tight timetable for presenting this rationale to the Police Committee on 3 Mar 05, discussion would continue after the AMB to assist DOS in developing a policy statement and guidance for Crime Managers. In the meantime the AMB received the paper but deleted the 1 Apr 05 date at paragraphs 9 and 10 because MOSS would not be fully updated by then.</p> | DOS |
| <p style="text-align: center;">6 Multi Activity Contract MDPGA/AMB/P/12/05 4 Feb 05</p> | <p>1. DRP advised that, following general concern about ARAMARK's performance, he had tasked the Efficiency Team (ET) to review the Multi Activity Contract (MAC) and its amendments. The general conclusion of the ET Interim Report was that there was a weakness in the MDPGA's procurement expertise in relation to requirement, financial and contractual scrutiny.</p> <p>2. Following discussions with Defence Contracts staff, DRP advised that it was not proposed to terminate the contract, which would be high risk and costly to the Agency. However, while work continued to tighten the</p> | |

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| | <p>operation of the contract, for the future the Agency should address the risk associated with its procurement performance by establishing its own contracts function.</p> <p>2. The AMB noted the ET Interim Report and, in addition to accepting the recommendations in DRP's paper, it was agreed in principle to establish a contracts cell, on which DRP would present a business case to the AMB.</p> | <p>DRP</p> |
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| <p>7 Police Committee Meeting on 3 Mar 05</p> | <p>1. CE confirmed that the attendance at the Police Committee on 3 Mar 05 would be CE, DRP, DOS, DPD, SO/CE and AMB Sec. In reviewing the draft Agenda, the lead for each MDPGA Item was agreed. AMB Sec was tasked to remove Project Unity from the Agenda as any issues arising from this topic would be dealt with under Item 9, Financial Report, and to move the Fraud Squad issue, for which DOS was preparing a paper, from AOB to a main Agenda Item.</p> <p>2. <u>Draft Corporate/Business Plan 05/06.</u></p> <p>a. <u>Key Targets 05/06.</u> The Plans, Targets and Performance Sub-Police Committee meeting on 2 Feb 05 agreed the Key Targets subject to amendments to their wording, order and the dropping of the Key Target on Policy. However, it would continue to be measured within Portfolios. The AMB agreed that the order of the 7 remaining Key Targets would follow the order of the Agency's outputs, with which staff had become familiar. The order did not reflect any priority, each having equal weighting. The Key Targets rationale was to be presented the Police Committee for endorsement on 3 Mar 05, together with DOS's paper on the rationale for Key Target 2, Crime Solving.</p> <p>b. <u>Corporate Plan 05/06.</u> The draft plan contained amendments in red text, following input from the Plans, Target and Performance Sub-Police Committee and DGMO, which the AMB endorsed. It was agreed that copies of the revised Plan would be sent to the Chair and members of the Sub-Police Committee.</p> | <p>AMB Sec</p> <p>DOS</p> <p>DOS</p> <p>Hd BD</p> |
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| <p>8 CTLB Management Issues for AP10</p> | <p>1. It was agreed that the CTLB monthly report would contain notes on STP05 Efficiency Targets, MGS/CFQ and FOI. Inputs were required by Hd BD by 21 Feb 05.</p> | <p>DRP DRO Hd BD</p> |
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| <p style="text-align: center;">9 Any Other Business</p> | <p>1. None.</p> | <p>CE</p> |
| <p style="text-align: center;">10 Next Meeting</p> | <p>1. Mon 28 Feb 05 at 1300 hours in the Conference Room, Building 1070 to consider:</p> <ul style="list-style-type: none"> a. Presentation by Hd RNAD, Mr T Ward, on RNAD Security. b. Financial Performance Report AP10. c. Proposals for Restructuring Probationers' Training Programme. d. Dog Training Module. <p>[Post meeting note: The AMB on 28 Feb 05 has been postponed to 7 Mar 05 and the Strategic Seminar to 14 Mar 05, for one day only.]</p> | <p>AMB Sec</p> <p>COS</p> <p>DRP</p> <p>DPD</p> <p>DOS</p> |

F J Connolly
AMB Secretary