

Draft
MINISTRY OF DEFENCE POLICE AND GUARDING AGENCY
AGENCY MANAGEMENT BOARD MINUTES
OCTOBER 2009

20091027 - AMB 10 Minutes Draft -U

Distribution: AMB Members and Advisers

Secretariat
MDPGA HQ
27 October 2009

Present:	<p>CC S Love Mr D Wray ACC J Bligh T/ACC W Benson Mr A MacCormick Mr R Clancy Ch Supt R Hoblin T/D Ch Supt Mace D/Supt Dunlay</p> <p>In attendance Mr D Stevens Ch Supt G Branagh Ms J Rowley Mr A Oughton Mr F Connolly PS L Bates</p> <p>Karen Thompson</p>	<p>Chief Executive (CE) - Chair Head of Unarmed Guarding (Hd UG) Professional Development (ACC PD) Divisional Operations (ACC DO) MGS Head of Profession (HOP) Hd Performance Secretariat & Communications (HdPSC) Hd Agency Business Services (Hd ABS) Hd CID DBR Policing</p> <p>NPIA for Item 4 For Operational Support For Hd HR For Hd Fin HR Senior Advisor IMOA For Item 4</p> <p>Secretary (Sec)</p>
Apologies	<p>DCC G McAuley Agency Sec ACC R Chidley Mr J Oliver Mr P Taylor</p>	<p>Deputy Chief Constable (DCC) Position Vacant Operational Support (ACC OS) Hd Finance (Hd Fin) Hd HR</p>

Item	Discussion and Decision	Action
1 Opening Remarks and Apologies	1. CE opened the meeting by welcoming all attendees.	
2 Confirmation of Any Other Business	1. CE stated that he would like to discuss PR09 progress and DPF/TU membership of AMB at any other business.	
3 Minutes and Actions arising	1. The minutes were agreed as accurate however one small amendment was made to the Roadmap report. Secretary's Note: The change to the Roadmap report was made	

<p>from AMB on 20 July 2009</p>	<p>and the newer version published. The minutes were then approved for publishing.</p> <p>2. Progress on actions arising from the previous meeting was reported as follows;</p> <ul style="list-style-type: none"> • 3.1 Completed • 5.2 Completed • 5.3 Completed • 7.1 Completed • 8.1 Completed • 10.2 Completed • 11.3 CE action completed • 11.3 ACC PD action transferred to the outstanding actions list <p>3. The Outstanding Action List was not discussed.</p>	
<p>4 Presentation - Police national Database</p>	<p>1. Mr David Stevens from NPIA briefed the AMB on the Police National Database (PND) which will allow the sharing of crime and intelligence information between police forces and will replace the IMPACT Nominal Index.</p> <p>2. The key points from the presentation were that the system is less than one year to delivery, although MDP will be among the last forces to gain access; it will operate at Confidential and those requesting access will have to meet the requirements of a code of connection prior to access being permitted; Chief Constables will retain data ownership for their Forces' data.</p>	
<p>5 Finance Update</p>	<p>1. CE confirmed that all budgets, except the DCC portfolio, had been reset to Green.</p> <p>2. Pg 10 An error was noted for the cumulative total. It should have read 36 not 180.</p> <p>3. Comment was made on some of the financial risks.</p> <ul style="list-style-type: none"> a. Risk 8 – Further analysis required b. Risk 7 – Statement incorrect. D/Ch Supt Mace will need to present a business case to the DCC for his approval for the move of MDP officers. c. Risk 12 – Special Priority Payments. AMB was reminded that it had agreed to pay this year's payments. d. Risk 13 – CE asked for more information from Finance and Finance agreed to liaise with HR. e. Risk 14 – will be discussed at the bi-laterals. f. Risk 16 – AMB agreed that the decision to stop external training was a portfolio matter and rests with ACC PD. 	<p>Hd FIN</p>

	Pg 22. CE asked that Regions 1, 2 and 5 be reminded of the need for T&S audit checks.	Hd UG
6 Attendance Management Standing Item – 20091027 AMB 10 Sickness Data Pack - U	<p>1. The rising trend of absences in the ACC PD portfolio was noted.</p> <p>2. The Chief highlighted the 'greater than 6 month' absence data which showed a marked reduction in numbers of staff off sick for longer than 6 months. He felt this was a direct result of the work put in by MGS HQ and line management staff.</p> <p>3. It was reported that the anecdotal suggestions last month that financial constraints were impacting on attendance were being reflected in actual data reported this month.</p>	
7 Agency Performance Report September 2009 – U	1. CE commented that in order to address Key Target 3 he would need visibility of Crime Detection Rate data. CE agreed that this would be added to the agenda of the meeting he will have with CID on 29 th October 2009.	
8 20091027 AMB 10 Agency Roadmap Report - R	<p>1. CE asked that the Roadmap report be sent to all staff of Superintendent rank (or equivalence) and above. CE agreed that Centre Office would provide the distribution list for this circulation.</p> <p>2. Updates to the Roadmap reports were:</p> <p>a. Annex A A decision regarding the ACC DO position would be made public shortly. A possible successor for the AS position would be visiting MDPGA HQ in December 2009. Agency still frozen as a consequence of PR09 and Hutchinson. DBR are drafting a Defence Board paper which CE and AMB will review (due diligence) with Agency Owners support. MGS HOP added that TLB stakeholders were commenting on the DBR Security Risk paper and providing impact statements. CE commented that he is working on his speech to the DPF conference. CE stated that the Agency had officially withdrawn from the DTR programme and were now free to consider the merits of an Agency commercial partner.</p> <p>b. Annex B There is the possibility of an uplift of 48 officers which should be known before the end of November 2009.</p> <p>c. Annex C</p>	Sec CE

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	<p>CE was grateful for the figure showing the number of officers requiring training and how long this would take. He is now seeking to accelerate this programme.</p> <p>It was noted that the interviews had been completed for Silver Commanders and at least 4 had been appointed.</p> <p>d. Annex D. Hd UG confirmed that the Business Improvement Programme would deliver the Investment Appraisal by 31 October 2009.</p> <p>e. Annex E CE confirmed that the Woolley Review part 2 was due to start in December 2009.</p> <p>f. Annex F DG Fin was willing to own and sponsor the Agency work on Serious Defence Crime.</p> <p>g. Annex G CE noted a major qualification exercise that is due.</p>	
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<p>9 PR09 Update</p>	<p>1. This agenda item will be taken in November 2009 and afterwards.</p>	
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<p>10 20091027 AMB 10 MDP Redeployment Process - U</p>	<p>1. The MDP Redeployment Process paper to manage surplus staff and rundowns was presented by ACC PD. It was agreed that the Hutchinson proposals added an emphasis to the need to resolve the current difficult situation.</p> <p>2. AMB agreed to accept all the recommendations, whose affect would be to discontinue the Redeployment Committees' process and replaced by MDP surplus staff, up to the rank Chief Inspector, being managed through the MOD redeployment Pool, with strategic direction provided to Div Cdrs by the Staff Resources Management Group (SRMG), given the existing PR09 recruitment restrictions.</p> <p>3. The DPF would be consulted formally on the AMB paper and CE directed that the DPF should be involved in the management of redeployment at the corporate level to the maximum possible extent and left it to ACC PD and Hd ABS, as chair of the SRMG and the Organisation Transformation Group (OTG), to discuss how best to meet CE's intent.</p>	<p>ACC PD Hd ABS</p>
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<p>11 Papers to Note - U</p>	<p>1. Paper 1 Relieving Margin Calculation. This paper was noted and completes the action No 3 on the outstanding action list.</p> <p>2. The second paper titled the MDP Study was also noted.</p>	
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<p>12</p>	<p>1. CE proposed to extend an invitation to the DPF and a civilian</p>	
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Any Other Business	TU to attend future AMB meetings. He felt that this would go some way to improving the communication around progress on PR09 etc but also be a step in the direction of developing an inclusive organisation. CE agreed to write to the DPF and the TUs to invite their participation.	CE
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13 Next Meeting	<p>1. The next AMB will be on Monday 23rd November 2009.</p> <p>2. Items currently planned for the next meeting are:</p> <ul style="list-style-type: none"> • Finance report AS • Performance report AS • Attendance Management ACC PD • Roadmap report CE • Information Assurance DCC • Development of Agency Key Targets for 2010/11 AS 	
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