

# **DIN DIGEST**

**June 2009**

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
Cancelled DIN				
2009DIN04-061	Removal of EMER MANAGEMENT N170/O2J			
2009DIN01-027	Challenge Cymru Assistant Team Leader			
CHANNEL 01 - PERSONNEL				
2009DIN01-115 Replaces 2008DIN01-123	Messing and Single Accommodation Charges for MOD Civilians Temporarily Residing in Service Messes in the UK: Revised Entitled Charges.	All Service and civilian personnel	Provision of latest Mess Rates, for civilians on detached duty and Temporary Transfer who use Service Messes for Accommodation	DCP- EF PMRR
2009DIN01-116 Replaces 2008DIN01-121	Staff Specially Recruited For Overseas Service- Annual Uplift To Monthly Accommodation Charges	All 'specially recruited' overseas staff in service since September 2001	Full listing of accommodation charges for civilians who have been externally recruited by the department to continuously work overseas	DCP EF-PMRR
2009DIN01-117 Replaces 2007DIN02-052	Army Potential Recruits' Golden Hello Procedure And Payment V2	Recruiters, ARTD Training Units, Pay Offices and APC Glasgow	This revised guidance replaces that contained in 2007DIN02-052 and gives details of changes to the qualifying criteria and the payments to be made under the Army Golden Hello scheme.	DM(A)
2009DIN01-118	Organist Fees - Policy	All Commissioned Chaplains	Organist Fees Policy	DGNCS
2009DIN01-119	Reserve Forces – Transfer of the Reserve Forces Appeal Tribunals (RFAT)	All members of the Reserve Forces and those responsible for their management and mobilisation, including Service Adjudication Officers.	Details of the transfer of the administration of the Reserve Forces Appeal Tribunals (RFAT) from MoD to the Ministry of Justice.	Reserve Forces and Cadets Division (formerly the Directorate of Reserve Forces and Cadets (DRFC))
2009DIN01-120 Replaces 2008DIN01-268	Utilisation of Defence Travel	All Service and civilian personnel	This instruction outlines the requirement for all MoD Service and civilian personnel to utilise Defence Travel as the sole means of booking business (duty) travel and hotel accommodation.	Hd DSCOM
2009DIN01-121 Replaces 2009DIN01-096	Armed Forces Childcare Voucher Scheme	All Service personnel with children under the age of 16 years and single Service personnel policy branches	Policy for the introduction of the Armed Forces Childcare Voucher Scheme to enable serving personnel with children below the age of 16 years to save money on the cost of childcare and children's activities	DCDS Pers SC&W
2009DIN01-122	Publication of JSP 759	All MOD, Service and civilian personnel, contractors and agencies involved in the development and naming of data in the competence area of JPA	JSP 759 aims to ensure increased coherence and control in the naming of competence data in JPA and it sets out revised rules governing the creation and management of competences in the JPA list of Values.	Chairman, Service Personnel Working Group

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2009DIN01-123 Replaces 2007DIN01-108	Streamlined route to professional registration with the Engineering Council United Kingdom (ECUK) via the Institute of Engineering and Technology (IET) for Royal Navy Weapon Engineers and Technicians.	All Royal Navy engineering personnel.	This DIN details the new streamlined process for Engineers in the Royal Navy to gain professional registration with the Engineering Council of the UK via the Institute of Engineering and Technology. It covers the rules and applications process for awards at Engineering Technician, Incorporated and Chartered Engineer level.	FLEET- DNPERS_NPT(E) RMSO2WEGS
2009DIN01-124 Replaces 2008DIN01-118	Remuneration Entitlements for Musical Support for Financial Year 2009/10	All J1 Staff and All Tri-Service Directors of Music	This DIN is to set down the remuneration entitlements to individuals or bands for financial year 2009/2010, for all band Category II, III, IV and V events.	MOD PS12(A)
2009DIN01-125	Introduction of the Occupational Psychology Professional Standards and Functional Competences	All MOD Civilian Personnel working in (or considering working as) MOD Occupational Psychologists.	Introduction of the Occupational Psychology Professional Standards and Functional Competences	Head of Profession for Occupational Psychology
2009DIN01-126 Replaces 2008DIN01-200	The Wearing of Uniform in Public- Standards of Dress and Behaviour	All Service Personnel	Guidance on the wearing of uniform in public	DCDS(Pers) Service Conditions and Welfare
2009DIN01-127	RN Senior Rate Diver Career Path Policy	All RN members of the Diving Branch	This DIN announces the RN Senior Rate Diver career path policy	FLEET-DNPERS
2009DIN01-128 Replaces 2008DIN01-137 2008DIN01-099 2008DIN01-210	Operational Deployment Allowance	All Civilian Personnel	This instruction provides rates of Operational Deployment Allowance (ODA) paid to civilian personnel whilst deployed in Operational Theatres	PJHQ J8-HR S2O Team
2009DIN01-129	MOD Apprentice & Vocational Training Committee	All Civilian staff in MOD and its Agencies	Topics relating to MOD Apprentice & Vocational Training	DE&S HR Plans – Technical Development Apprentice Policy (DE&S HR Plans TDAP)
CHANNEL 02 - SECURITY and INTELLIGENCE				
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
CHANNEL 04 - DEFENCE EQUIPMENT and SUPPORT and the DEFENCE ESTATES				
2009DIN04-094	Changes to Indulgence Entitlement on South Atlantic Airbridge	All Service and civilian personnel	Widening of the SAA Indulgence Entitlement	Defence Supply Chain Operations & Movements Defence Movements & Transport Policy Division DE&S,

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2009DIN04-095	New Whole Charter Arrangements for Germany Air Trooping	All Service and civilian personnel	Guidance on the Whole Charter Contracts for Germany Air Trooping	Defence Supply Chain Operations & Movements Defence Movements & Transport Policy Division DE&S,
2009DIN04-096	Removal of AESP – 0200-A-217-013 Audience:	Current recipients of the distribution lists	The cancellation of this AESP, is due to the out of date content, lack of sponsorship and identification of nil requirement.	DE&S, Safety and Engineering, Land, Engineering Policy.
2009DIN04-097	Obsolete Controlled Test and Measurement Equipment (TEM)	All three services	Declaration of Obsolete General Purpose Test & Measurement Equipment (GPTME)	DS&TE
2009DIN04-098	Weapon Equipment – Declaration of obsolete/obsolescent status	All service and civilian personnel	Obsolete/obsolescent declaration of Weapon Equipment	SCS(PS) Maritime
2009DIN04-099	Standard Management Procedure REME First Line Repair Units.	Defence Land and REME units, Defence Support Group.	Intention to cancel EMER MA F110. Please forward objections to cancelling this EMER by 30 <sup>th</sup> September 2009 to the contact below.	HQ DEME(A).
2009DIN04-100	Standard Management Procedure REME Field Workshops (Static Location).	Defence Land and REME units, Defence Support Group.	Intention to cancel EMER MA F120. Please forward objections to cancelling this EMER by 30 <sup>th</sup> September 2009 to the contact below.	HQ DEME(A).
2009DIN04-101	Physical Education, Adventure Training and Sports (PAT) Equipment	Physical Training Staff and All MOD personnel involved in the procurement of PAT Equipment	To inform personnel of amendments to, and the change of administration for, Physical Training, Adventure Training and Sports Equipment Contracts.	Joint Support Chain, Commodity Cluster
2009DIN04-102	Declaration of Obsolete Armament Ground Support Equipment Controlled by the AC IPT	Royal Air Force	Obsolete Declaration of Skyflash ATSR Components	AC IPT, AC AGSE
2009DIN04-103	Declaration of Obsolete Armament Ground Support Equipment Controlled by the AC IPT	Royal Air Force	Obsolete Declaration of Sling Belt Type E	AC IPT, AC AGSE
2009DIN04-104	Lifting and Recovery AESP – 2590-E-100-013 new release	Current recipients of the distribution lists of EMER T&M 028 Chapters 157, 380 and 650 and DE&S.	Control and upkeep of lifting equipment, Equipment records, Checks, inspection, thorough examination and testing of lifting and recovery equipment.	DE&S, Safety and Engineering, Land, Engineering Policy.
2009DIN04-105	Expiry of the 16mm Microform Equipment & Related Bureau Services Contract CAT/119430 – Canon (UK) Ltd	All Service and civilian personnel	Describing how to obtain Microfilming and Document Scanning Services and Related equipment after expiry of the the 16mm Microform Equipment & Related Bureau Services Contract CAT/119430	DES ISS Comrcl Svcs
2009DIN04-106 Replaces 2008DIN04-073	Enabling contracts for the supply of commercial publications to the MOD	All Service and Civilian personnel	Guidance on the procurement of commercial publications for MOD libraries, branches, units and establishments	CIO-Svcs

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2009DIN04-107	Replacement gas cylinders for MOD diving gases.	All MOD Divers.	DFG HQ, West Moors, Wimborne, Dorset, BH21 6QS	DFG HQ,
2009DIN04-108	Equipment Tables, Scales and Schedules	Equipment Table account holders	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules.	SCS (PS) (Land)
2009DIN04-109	Removal of EMER Test & Measurement A028 Chapter 060.	All users of EMER TM A028 Chapter 060	Removal of EMER TM A028 Chapter 060.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-110	Removal of EMER Test & Measurement A028 Chapter 061.	All users of EMER TM A028 Chapter 061	Removal of EMER TM A028 Chapter 061.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-111	Removal of EMER Test & Measurement A028 Chapter 065.	All users of EMER TM A028 Chapter 065	Removal of EMER TM A028 Chapter 065.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-112	Removal of EMER Test & Measurement A028 Chapter 066	All users of EMER TM A028 Chapter 066	Removal of EMER TM A028 Chapter 066.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-113	Removal of EMER Test & Measurement A028 Chapter 069.	All users of EMER TM A028 Chapter 069	Removal of EMER TM A028 Chapter 069.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-114	Removal of EMER Test & Measurement A028 Chapter 153	All users of EMER TM A028 Chapter 153	Removal of EMER TM A028 Chapter 153.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-115	Removal of EMER Test & Measurement A028 Chapter 658.	All users of EMER TM A028 Chapter 658	Removal of EMER TM A028 Chapter 658.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-116	Removal of EMER Test & Measurement A028 Chapter 661.	All users of EMER TM A028 Chapter 661	Removal of EMER TM A028 Chapter 661.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-117	Removal of EMER Test & Measurement A028 Chapter 662	All users of EMER TM A028 Chapter 662	Removal of EMER TM A028 Chapter 662.	DE&S, Safety & Engineering, Land, Equipment Policy.
2009DIN04-118	Fixed Wing (FW) Non Destructive Testing (NDT) Technician Delivery	All Service and Civilian Personnel involved in Military Aviation	This DIN explains how Non Destructive Testing Technician support will be provided to Fixed Wing platforms	71 (Inspection and Repair) Sqn
2009DIN04-119	General supply items procured by the Medical and General Supplies Team	All Service and Civilian Personnel	Guidance of responsibilities for end users of general supplies obtained via M&GS	Medical and General Supplies Team

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CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION and BUSINESS PRACTICE				
2009DIN05-033	Provision of Maritime Geospatial Support to Defence	All Service and Authorised Civilian Personnel.	Explanation of Process for Requests and Requirements for Maritime Geospatial Information (GEOINF) Data for Service and Authorised Civilian Personnel from the UK Hydrographic Office (UKHO) and Customer Communities	DI ICSP Joint Geospatial Information Branch
2009DIN05-034	Joint Service Publication - JSP 895 – The MOD Simplified Purchasing and Payment Process Manual	All Service and civilian personnel involved in, likely to become involved in or managing staffs who are involved in purchasing.	Making the correct purchasing and payment decision based on mandated MOD policy and guidance	Defence e-Procurement Services Integrated Business Team (DePS IBT) – Business Commercial
2009DIN05-035	Relocation of the Surgeon General's Department (SGD)	All Service and civilian personnel	Relocation of the Surgeon General's Department (SGD) from Head Office to St George's Court	Surgeon General's Department
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2009DIN06-018	System Safety and Environmental Management (SSEM) – Skills Champion and Head of Profession	All Service and Civilian Personnel	Announcing the transfer of Job Codes and Functional Competences for those managing the safety and environmental aspects of military equipment, from the former Programme and Project Management Job Family to the Engineering and Science Job Family.	DS&E/DSE
CHANNEL 07 - TRAINING and EDUCATION				
2009DIN07-072	Specialist Met Office Training Courses 2009/2010	Officers and ratings of the Royal Navy HM branch including attached civilians	Details of professional development and specialist equipment user training courses provided by the UK Met Office	FOST HM
2009DIN07-073 Replaces 2008DIN07-101	Open University Naval Service Prize Competition 2010	All Naval Service personnel including reservists	Details of the Open University Prize Scheme for the member of the Naval Service who achieves the highest aggregate mark in OU study.	FLEET-FOST TE EL3
2009DIN07-074	Royal Military Academy Sandhurst Assistant Instructors' Cadre: 2010 Course Dates	All Regular/TA Army units	The RMAS AI Cadre is to select suitably qualified SNCOs of the right character and ability to instruct and develop OCdts at RMAS.	Royal Military Academy Sandhurst
2009DIN07-075 Replaces 2007DIN07-012	Authority for Army Orienteering 2009	All Army Personnel	General authority letter for all Army Orienteering related activities, especially those linked with the MATT 5 Land Navigation test.	Army Orienteering Association
2009DIN07-076 Replaces 2008DIN07-062	Postgraduate Studies – Fellowships, Masters And Part-Time Doctorates Within The Naval Service	All Naval Service personnel	Opportunities available for full, part time and e-learning DN Pers funded post graduate training and education within the Naval Service	Naval Personnel Team (Engineering), DNPers.

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2009DIN07-077	Accreditation of RAF TG18 Logistics (Supplier) JNCO and SNCO Training - Chartered Institute Of Logistics and Transport (CILT) (UK) Level 3 and Level 5 Professional Qualifications.	All RAF Trade Group 18 Logistics (Supplier) SNCOs and JNCOs and their Line Managers.	Accreditation of Chartered Institute of Logistics and Transport (CILT) (UK) Level 3 and Level 5 Professional Qualifications linked to the core training for RAF TG18 Logistics (Supplier) SNCOs and JNCOs.	Apprenticeship and Accreditation Cell (AAC), Training Support Sqn (TSS), Supply & Movements Training Wing (SMTW), RAF Halton.
2009DIN07-078 Replaces 2008DIN07-102	Project Management Development Programme	All service and civilian personnel	Advertising the 2009 recruitment of civilian and service personnel to the Project Management Development Programme (PMDP).	PMDP Team, PPM COE, PTG
2009DIN07-079 Replaces 2008DIN07-055	Defence Diving School Courses for training year 2009-2010	All RN and Army Personnel	Diving courses available for 2009/2010 for Army and Navy personnel. Course content and joining instructions	Commanding Officer, Defence Diving School
2009DIN07-080	Calling Notification for Dental Hygienist Training	Any Branch/Trade from 3 Services with a 3 year return of Service after June 2012	The academic requirements and application process for personnel wishing to undertake Dental Hygienist Training	Defence Dental Services
2009DIN07-081	Education and Training Courses in Information Skills at the College of Management and Technology, Shrivenham for Training Year 2009 – 2010	MOD Military and Civil Service staff serving in or posted to fulfil roles as Senior Information Officers, Information Managers or Information Support Officers, their Departmental or Organisational Employing Officers and/ or their Line Managers.	Announcement of the Schedule of Courses in Information Skills from September 2009 to August 2010 provided by the Defence Academy – College of Management and Technology at Shrivenham and details of how to apply for these courses	CIO – Deputy Head IM Skills, Trg and Policy – Julia Harwood
2009DIN07-082	Joint Services Mountaineering Expedition 2012 (JS2012) to Antarctica.	Members of the Services' Mountaineering Associations and Club.	Overview of expedition and application form	Army Mountaineering Association.
<b>CHANNEL 08 - FINANCE, ACCOUNTING and BUDGETING</b>				
2009DIN08-012 Replaces 2005DIN06-127	FI 12/07: The Corporate Accountancy Training Scheme (CATS) Policy Manual	All Civilian Personnel or Service Personnel with Civilian Staff who are either currently studying for a professional accountancy qualification or are interested in doing so.	This DIN is intended to notify all current members of the Corporate Accountancy Training Scheme and their line managers, and all civilian staff interested in training for a professional accountancy qualification, of the MOD's policies regarding this training.	DFM FMPD CATS Team
<b>CHANNEL 09 - HONOURS, AWARDS, ROYAL and CEREMONIAL EVENTS</b>				
2009DIN09-007	Revised process for requesting musical support from the Royal Marines Band Service	All Military Staff	Revised process for requesting musical support from the Royal Marines Band Service	Headquarters Band Service Royal Marines
2009DIN09-008	Birthday Honours List 2009 – MOD Civilian Recipients	All Civilian and Service Personnel	List of MOD civilian recipients of awards via the Birthday Honours List 2009	DCP-CC Civilian Honours Unit

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CHANNEL 10 - SPORTS and SOCIAL EVENTS				
2009DIN10-027	Army Lawn Tennis Championships 2009	All Army Personnel	Army Lawn Tennis Championships 2009: Admin Letter Entry Form Conditions of Entr	ALTA/ASCB
2009DIN10-028	Army Football Association – Affiliation and Cup Competitions	All Army Units, Headquarters and Tri Service establishments	Procedure for affiliation to AFA and entry to Army Major/Minor Unit Cup Competitions 2008/2009	AFA/ASCB
2009DIN10-029	Army Canoeing Sprint & Marathon Championships 18/19 Jul 09	All Army Personnel	Notice for Army Canoeing Sprint & Marathon Championships	Army Canoe Union/Army Sport Control Board
2009DIN10-030	Merlin Helicopter Force 10 <sup>th</sup> Anniversary Celebration	All Merlin associated Service and Civilian personnel.	Provides information for the The Merlin Helicopter Force 10 <sup>th</sup> Anniversary Celebration taking place at RNAS Culdrose, 18 September 2009.	824 Naval Air Squadron, RNAS Culdrose
2009DIN10-031 Replaces 2008DIN10-037	Army European Winter Sports Activity (WSA)	All Army personnel	Procedure, with other general information, for organisers, units and individuals participating in Army European WSA to obtain Authority and Clearances	Army Sport Control Board/Army Winter Sports Association