



MINISTRY OF DEFENCE

# JSP 886 DEFENCE LOGISTICS SUPPORT CHAIN MANUAL

## VOLUME 4 MATERIEL ACCOUNTING

### PART 200 SUPPLY OF MATERIEL TO LAND UNITS

**THE MASTER VERSION OF JSP 886 IS PUBLISHED ON  
THE DEFENCE INTRANET.**

**FOR TECHNICAL REASONS, EXTERNAL LINKS ON THIS  
INTERNET VERSION HAVE BEEN REMOVED.**

VERSION RECORD		
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1.0	15/03/08	
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1.2	27/08/10	Removal of content now published in JSP886 Volume 3 Part 15: Supply Chain Transactions and other documents.
1.3	01/09/10	Revision of <a href="#">Section 0 – Foreword</a>
1.4	04/04/12	Removal of content now published in JSP886 Volume 6 Part 7: Vehicle Management and other documents. See <a href="#">Section 0 – Foreword</a>

# INTERNET VERSION – MASTER IS ON THE DEFENCE INTRANET

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## SECTION 0: FOREWORD

1. The contents of this document are being absorbed into the main JSP 886: Defence Logistics Support Chain Manual or replaced by other MOD documents as part of a rolling programme. The current status of this document and a guide to where content has been moved to is at Figure 1.

**Figure 1: Status of Sections**

Original Element	Action
Section 1: Supply of Materiel	
Scope	
Terminology	
Pricing	
Entitlement	
Controlled Stores	JSP886 Volume 3 Part 15
Source of Supply	
Catalogues	
Submission of Demands	
Accuracy of Demands	
Priority of Demands	
Standard Priority System (SPS)	JSP886 Volume 3 Part 1
Demand Authorisation	
Receipt of Materiel and Hastening of Demands	
Cancellation or Reduction In Unit Demands	
Report on Materiel and Condemnation Certificate (AF G1043)	JSP886 Volume 3 Part 15
Hazardous Items - Health and Safety at Work Act 1974	
Surplus Materiel In Units	
Annex A: Pricing of Materiel Supplied from Stores System 3	
Annex B: Pricing Agencies	
Annex C: Equipment Tables and Associated Scales and Schedules	JSP886 Volume 4 Part 204
Annex D: Complete Equipment Schedules	JSP886 Volume 6 Part 7
Section 2: Direct Issue of Equipment to Units	
Section 3: Supply of Materiel In Excess of Entitlement or In Advance of Amendment to Entitlement	JSP886 Volume 3 Part 15
Section 4: Technical and General Stores Supply	
Section 5: Supply of Non-Stocked Technical Equipment	JSP886 Volume 3 Part 15
Section 6: Supply of Registered Number Equipments	JSP886 Volume 6 Part 7
Section 7: Supply of Special Tools for Equipment Support	JSP886 Volume 4 Part 204
Section 8: Supply of Tyres, Tubes, Wheels, Valve etc	JSP886 Volume 3 Part 15
Section 9: Direct Supply within the UK, NI and Germany of Specified Commercial Mt Batteries	Use P2P Catalogue
Section 11: Supply of Camp Equipment	JSP 308 and LFSO 4407
Section 12: Supply of Materiel to Individuals	
Personal and Unit Equipment	
Communion Sets, Field Service	
Section 14: Supply of Packing Cases on Loan for the Movement of Unaccompanied Baggage	DELETED
Section 15: Supply of Radio Frequency Devices	
Section 16: Supply of Defence Equipment and Support (DE&S) Managed Materiel to Army Aviation	JSP886 Volume 3 Part 15
Section 17: Supply of Medical and Dental Equipment Spares	JSP886 Volume 6 Part 6
Section 18: Supply of Maritime Managed Materiel to Army Units	
Section 19: Supply of Materiel Managed by the Air Environment	JSP886 Volume 3 Part 15
Section 22: Signs and Signposting	
Introduction	
Policy	
Responsibilities	
Standards	
Manufacture by Army Sign Centres	

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Original Element	Action
Supply of Signmaking Materials	
Annex A: Unit Guide for the Supply of Signs	
Section 24: Receipt of MOD Materiel	JSP886 Volume 3 Part 15
Section 27: Transfer and Disposal of Equipment and Stores of Units, Drafts and Individuals	
Applicability	
Units	
Minor Units Administered by Major Units	
Disposal or Transfer of Other Materiel	
Outstanding Demands	
Drafts and Individuals	
Mobilisation	
Section 30: Defence Stores	JSP886 Volume 3 Part 15
Section 31: Tool Kits for Civilian Tradesmen	JSP886 Volume 4 Part 204
Section 32: Direct Repair Scheme (DRS) Procedures	See <a href="#">Direct Repair Scheme website</a>

### OWNERSHIP AND POINTS OF CONTACT

2. The policy, processes and procedures described in the Defence Logistics Support Chain Manual (JSP 886) is owned by Director Joint Support Chain (D-JSC). Head Supply Chain Management (SCM-Hd) is responsible for the management of JSC policy on behalf of D JSC.

3. This instruction is sponsored by DES JSC SCM (Pol Dev) who should be approached in case of technical enquiries about the content:

[DES JSC SCM-SCPol-Supply Policy Development](#)

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## **SECTION 12: SUPPLY OF MATERIEL TO INDIVIDUALS**

### **PERSONAL AND UNIT EQUIPMENT**

1. Items of personal equipment and personal weapons are on loan to Service personnel on unit strength in accordance with the scales listed in Equipment Tables (ET). Binoculars, watches and prismatic compasses, shown in the ET, are issued to individuals at the discretion of the Commanding Officer. Respirators, sleeping assemblies, webbing, Enhanced Combat Body Armour (ECBA) etc are issued to individuals and retained on AF H1157 / UNICOM personal holding record.
2. Articles issued in accordance with Paragraph 1 remain public property and are not regarded by the individual as personal property. Articles are to be accounted for by units in accordance with JSP 886 [Volume 4](#) Part 201, and other instructions which may be issued from time to time.

### **COMMUNION SETS, FIELD SERVICE**

3. Each newly commissioned Chaplain, other than TA, is to be issued by the Warden (or his representative) of the RACHD Depot, with a Communion Set, Field Service Pattern (KC 9925-99-978-6000). This equipment is to be issued and recorded on the Personal Clothing Record, AF H1157 (male) AFH 1157A (female) or electronic equivalent.
4. The Communion Set is to be retained by the Chaplain during his service on the Active List, and retained on posting between stations. He is required to maintain the complete set in a serviceable condition and obtain replacements for unserviceable items through the quartermaster of the unit to which he is attached or posted.
5. When a Chaplain leaves the Service, the Communion Set is to be withdrawn in the normal way by the unit quartermaster for either re-issue or disposal in the normal manner.

## **SECTION 22: SIGNS AND SIGNPOSTING**

### **INTRODUCTION**

1. This Section outlines MOD policy and the division of responsibility between the Defence Estates (DE), Works Service Property Manager, Project Managers (PM) and the Army for signs and signposting within the Army. It does not include the full responsibilities of PMs and DE (Lands) for signs and signposting on the Defence estate or cover the identification and marking of vehicles, full details of which are given in the Defence Lands Handbook (JSP 362) and Joint Service Road Transport Regulations (JSP 341).

### **POLICY**

2. It is MOD policy to comply with statutory obligations on signs and signposting and, within UK and wherever there are no or lower local standards, to conform to current British Standards and Sign Systems. Where necessary in overseas locations, signs and signposting are to comply with the local statutory requirements, conform to the local standards and communicate in the language(s) of the host nation.

### **RESPONSIBILITIES**

3. **Policy.** Responsibilities for signs and signposting are as follows:

a. The division of staff responsibility for Army policy is:

(1) HQ EinC (A) for the policy on sign production by Army workshops and the policy on procurement, provision and supply of MOD supplied sign making materials.

(2) DE for the policy on signs and signposting within the Defence estate.

b. **Funding:**

(1) TLB holders are responsible within their own areas for funding Army sign making and signposting authorised by this regulation.

(2) The funding of the costs of sign making to non-entitled customers or for purposes outside the scope of this regulation is the responsibility of the customer and subject to formal indemnification.

c. **Standards.** DE is responsible for the provision of Service standards and advising on provision of signs, in consultation with TLB holders and others, for use within the Defence estate.

d. **Provision.** Agencies responsible for provision of signs, supports and fixings and, where appropriate, their erection are:

(1) **Permanent Signs.**

(a) **Works Service Property Managers or Project Managers**, for permanent (3 months or more) signs within the boundary of MOD property, including directional, road traffic, formation, unit and mandatory safety signs.

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(b) **Defence Estates (Lands).** Defence Estates (Lands) for all signs required for Service estate purposes and danger signs for ranges outside a Service area.

(2) **Temporary Signs.** The AGC (Provost Branch) is responsible for the provision, erection and removal of temporary traffic control and directional signs on operations, during training and for specific military events.

(3) **Safety Signs.** Units are responsible for complying with Safety Signs Regulations 1994, which require employers to display safety signs whenever there is a risk that cannot be controlled by other means.

(4) **Other Signs.** The Army Sign Centres designated in Paragraph 7 are responsible for the production of signs required to meet the authorised requirement of the MOD units that are not the provision responsibility of the Propman, PM or DE.

4. Annex A to this section gives provision responsibilities and shows the categories of signs required by a Service unit together with the agency responsible for their supply.

### STANDARDS

5. **Signs provided and erected by PMs and DE or manufactured by Army Sign Centres** for use within the MOD must conform wherever possible to the relevant ISO, BS or other national standard or to standard Service sign and signposting specifications produced by DE, as appropriate. Where no standard design is specified, BSI and Service standard design criteria is to be applied to ensure conformity in the specification of signs, supports and fixings.

6. **Inspection and Maintenance.** Propman, PMs, DE and COs / Heads of Establishment are responsible within their own areas for the routine inspection of signs, supports and fixings for condition and safety, and for taking appropriate maintenance and replacement action.

### MANUFACTURE BY ARMY SIGN CENTRES

7. Commands have Sign Centres to meet their responsibilities under Paragraph 3d (4) at RE units suitably located and equipped to undertake the production of signs. Recognised Army Sign Centres are currently located as follows:

a. **UK:**

- (1) 15 Field Support Squadron, Ripon.
- (2) 61 Field Support Squadron, Woodbridge.
- (3) 60 HQ & Support Squadron, Waterbeach.
- (4) 43 HQ & Support Squadron, Antrim.
- (5) 70 Gurkha Support Squadron, Maidstone

b. **Germany:** Hameln Field Support Squadron

c. **Cyprus:** 62 (Cyprus) Support Squadron RE.

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- d. **Canada:** BATUS Engr Park
- e. **Operational Areas:** Deployed Field Support Squadrons or Engineer Parks supporting an operation.

### SUPPLY OF SIGNMAKING MATERIALS

8. **Materials.** ESS IPT (Bfd Sp) are responsible for funding and the supply of materials required for sign making within the MOD. Sign making materials may be obtained by Army Sign Centres and other entitled users, as follows:

- a. Sign making emblems, such as badges, cyphers and crest transfers, by demand on MOD Form 651B in accordance with the instructions issued with the demand form. The supply of emblems is subject to the following:
  - (1) Emblems required to meet authorised MOD sign commitments, namely those listed at Annex A Serials 2, 15, 17 and 18, will be supplied at notional cost provided the emblems demanded do not exceed either Qty 500 per line item or 914mm in size, or require production from special materiel, eg reflective.
  - (2) The financial authority of the relevant budget manager or Special Operations \*\* Code / UIN must be quoted on demands submitted for supplies in excess of the prescribed Emits. Emblems supplied in excess of the limits against demands submitted without the financial authority of the relevant budget manager, or which are demanded for other purposes or by other Armed Services, will be charged at cost to the demanding unit.
- b. Sign making materials other than emblems, including uncodified materials such as lettering materials, by demand on AF G8620 to PO Box 2, [Logistic Commodities and Service \(LCS\) Operations Centre](#), Bicester, Oxon OX6 OLD.

9. **Equipment.** Details of sign making equipment used in the production of signs by Army Sign Centres are listed on the MMPI Disk or, if not listed, may be obtained from the equipment support manager [DS&TE PT](#). The equipment is now largely computerised and is supported by a contractor support arrangements. Details of the AF G 1043 for equipment requiring Levels 3 or 4 repair (BLR) or sentenced BR are to be entered in the Special Instruction Boxes of replacement demands.

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### ANNEX A: UNIT GUIDE TO RESPONSIBILITY FOR THE SUPPLY OF SIGNS

Introduced in Paragraph 4

Ser	Type of Sign	Propman	DE (Lands)	AGC Provost	Sign Centres	ABRO	Unit	Notes
1	MOD / DOT pattern directional signs external to an establishment and training areas	X	X					Clearance for their erection is a MOD responsibility.
2	Main unit signboard(s) at the entrance(s) to an establishment.	X			X			2 unit signs per major unit or independent minor unit may be produced by Sign Centres annually.
3	DEO scaled pattern directional signs within an establishment.	X						
4	Road traffic signs within an establishment.	X						Includes road markings.
5	Mandatory signs within buildings, eg Fire / Safety.	X						
6	Signs on the outside of buildings, within an establishment	X						
7	Signs on doors within offices and buildings.	X			X			Excludes appointment titles and nameplates for individuals; see Serial 17.
8	Permanent signs within a training facility.	X						
9	Signs on training areas, including land leased to tenants.		X					
10	Signs for MOD(A) controlled woodlands.		X					
11	Range danger areas and military lands bye-law notice boards outside the boundaries of military establishments.		X					
12	Temporary traffic control signs in the field for operations and training.			X				
13	Temporary directional signs to non-recurring events such as exhibitions, displays and tattoos.			X				
14	Signs in support of operations and training, eg VCP signs.			X				
15	Signs in support of public relations and recruiting activities or required for recurring displays, tattoos and exhibitions.				X	X		See Paragraph 7a for supply of emblems.
16	Signs for vehicles.					X		
17	Rolls of honour and appointment boards.				X		X	
18	Provision of signs in operational theatres for which Propman or DE lands would normally responsible but where there is no established Propman or DE Lands organisation.				X			

## **SECTION 27: TRANSFER AND DISPOSAL OF EQUIPMENT AND STORES OF UNITS, DRAFTS AND INDIVIDUALS**

### **APPLICABILITY**

1. This section applies only to the Regular Army (less Paragraph 8 which applies to the Territorial Army (TA) and Reservists) when leaving the United Kingdom, returning from abroad or moving between Stations on Arms Plot or other moves.

### **UNITS**

2. Procedures for units are:

- a. Units involved in Arms Plot moves will normally handover, in situ, all Equipment Table (ET) items, including weapons and ancillaries, vehicles and signal packs and items of station stores in accordance with instructions issued by the formation headquarters or the unit ET Sponsor. Special arrangements for equipment may need to be made for some unaccompanied tours.
- b. Personal weapons, less ancillaries, are normally taken on all moves by infantry battalions. Personal weapons with ancillaries are taken on operational tour moves by other Arms and Services units.
- c. Unless instructed to the contrary units carrying out non-Arms Plot unit moves between stations in the UK and NW Europe are to take with them all Registered Number Equipments held within the authorised establishment, and all equipment and stores held against equipment table entitlement. Station equipment and stores held in excess of entitlement are to be handed over to the replacement unit, or other receiving unit, in accordance with division / district / formation HQ instructions.
- d. Band instruments may be authorised in the MOD Movements Order for those units involved in a Long Range Arms Plot move or when a band is visiting its parent major unit during an operational tour.

### **MINOR UNITS ADMINISTERED BY MAJOR UNITS**

3. In certain Arms Plot moves minor units supporting a major unit, eg LADs, do not move with their parent unit. To avoid any misunderstanding in ADP returns the following procedure is to be followed:

- a. Where an LAD supporting a major unit is re-designated in situ and retains its vehicles and equipment on charge, a Handover / Takeover Certificate is not required since no change of Unit Identity Number is involved. A paper print-out of the computer record of vehicles on charge to the LAD will, however, be provided, if required, on request to Supply Chain Support (Customer Services) (CENSUS Team Land).
- b. Exceptionally, for unit accounting purposes within the administering major unit, an AF G1033 may be used to support the account. This exception to normal procedure is limited to use in the circumstances referred to in this paragraph.

### **DISPOSAL OR TRANSFER OF OTHER MATERIEL**

4. Guidance on the disposal or transfer of the following materiel is given at:

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- a. [JSP 886 Volume 3 Part 13: Return of Materiel and Equipment.](#)
- b. [JSP 886 Volume 3 Part 16: Unit Disposal.](#)
- c. [JSP 886 Volume 6 Part 7: Vehicle Management.](#)

### **OUTSTANDING DEMANDS**

5. On receipt of movement orders units are to request the [Logistic Commodities and Service \(LCS\)](#) Operations Centre, Bicester, and the Med & GS PT as appropriate, to provide a print-out of items held in 'dues out', and take one of the following courses of action on outstanding demands:

- a. Cancel outstanding demands in full.
- b. Change unit title and UIN on demands to the replacement unit and consign all stores and associated issue vouchers / ITS to that unit.
- c. Divert outstanding demands to the unit's new location after a given date.

6. A list of outstanding demands, associated with the issue control number and the required action, is to be sent to [LCS](#) Operations Centre, Bicester, with a copy to the replacement unit when applicable.

### **DRAFTS AND INDIVIDUALS**

7. Service personnel posted or transferred from one unit to another, either as part of a draft or as individuals, are to be equipped fully to the appropriate authorised scales of clothing and equipment before leaving the despatching unit. Unless instructed to the contrary personal weapons and ammunition are not to be carried. Personnel are not to take items held as unit equipment, eg binoculars, compasses or watches.

### **MOBILISATION**

8. On mobilisation all ranks are normally to be instructed to report to the Reinforcement Training and Mounting Centre (RTMC), where they will be equipped to Active Service scale.