

DIN DIGEST for April 2008

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
Cancelled DIN				
CHANNEL 01 - PERSONNEL				
2008DIN01-075	The Multiple Sclerosis Society of Great Britain And Northern Ireland. Mutual Support – The Armed Forces National Support Group	All Service Personnel	Guidance on support available to members of the Armed Forces suffering from multiple sclerosis	RAF Community Support, HQ AIR Cmd
2008DIN01-076	Changes to the Method of Entry into the Air Traffic Controller Trade and the Consequential Closure of Entry into the Air Traffic Control Assistant Trade in Trade Group 9	All RAF personnel	Introduction of direct entry into the Air Traffic Controller trade; closure of entry into the Air Traffic Control Assistant trade; and the potential implications of these changes for all RAF personnel	DD Manpower Strategy Air Command
2008DIN01-077	Baseline Personnel Security Standard (BPSS) – 1 in 5 checks of unspent convictions	All civilian personnel and their Service line managers	Provides details on the mandatory BPSS 1 in 5 checks on unspent convictions	DGCP-EF Recruitment
2008DIN01-078	Issue of Book of Reference (BRd) 11, Manual of Naval Law - Change 15	All Royal Navy Personnel	This DIN builds on the 'Readme' document which accompanied the issue in January 2008 of BR 11 Change 15 as an electronic publication, providing an updated summary of the important changes and an amendment to Annex 8G.1	FLEET Deputy Command Secretary - Law
2008DIN01-079	Change to the commissioned status of the Midshipman rank in the Royal Navy	All RN and RM personnel	Terms of Service regulations for RN Officers	FLEET-DNPERS HR Services
2008DIN01-080	Royal Naval Reserve – Branch Alignment	Naval Service; employers of RNR and RMR Personnel	Closer alignment of RNR Operational Capabilities to the RN	FLEET-DNPS
2008DIN01-081	HQ AIR Cmd ATC Organisation	All Service and Civilian Personnel Requiring Interaction with the HQ AIR Cmd ATC Organisation	An organisational chart depicting the restructured AORs within HQ AIR ATC	SO2 ATC Ops, HQ AIR
2008DIN01-082	Improvements to the Qualification and Licence Accomplishment Service on HRMS	All MOD Civilian and Military Personnel who use HRMS to record Qualifications and Licences	Improvements to the Qualification and Licence Accomplishment Service on HRMS	DGCP CC AD Skills
2008DIN01-083	JPA Appraisal within the Naval Service – Revised Implementation	All Naval Service Personnel, and Army, RAF and Civilian personnel having line management responsibilities for Naval Service personnel	Policy and arrangements for the introduction of JPA Appraisal in the Naval Service	NAVSEC
2008DIN01-084	2008 Services Assymmetric Dinghy Championships	All Service and Civilian Personnel	Details of 2008 Services Assymmetric Dinghy Championships	DACOS NLM
2008DIN01-085	Regimental Career Management Officer – Job Specification	A&SDs; APC MS Soldier Wings; RCMO employing officers; and all military and civilian RCMOs	Detail of RCMO employment and training	MS Soldiers, APC

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
2008DIN01-086	Waiver of the requirement to return to work or repay maternity pay for women selected for early release with a last day of service before their return date and who are due to leave before 31 st March 2011	All civilian staff except Locally Engaged Civilians (LECs); and Service line managers of civilian staff	Announcement of the extension of the arrangements to waive the requirement to return to work or repay maternity pay for women selected for early release	DGCP EF CWT
2008DIN01-087	Late Entry (LE) Commission in the Royal Corps of Signals (R SIGNALS)	All Military Personnel	Late Entry Commissions (LE) into R SIGNALS	R SIGNALS Officers Wing, APC Glasgow
2008DIN01-088	Volunteers for 4/73 (Sphinx) Special OP Battery Royal Artillery	All service personnel	Guidance for volunteers on applying for 4/73 Bty	4/73 Battery
2008DIN01-089	The Introduction of Partial Retirement	MOD Civil Servants who are members of the Principal Civil Service Pension Scheme and Service and civilian line managers	Details of the new partial retirement scheme and how to apply.	DGCP-EF Pensions
2008DIN01-090	Anglo-Australian Memorandum of Understanding Concerning The Reserve Forces Foreign Service Arrangement	All Service and Civilian Personnel	The reciprocal arrangement that accommodates the training requirements of UK and Australian reservists who are temporarily residing in each other's State.	Directorate of Reserve Forces and Cadets (DRFC)
2008DIN01-091	The Gill Sword Award	All RAF Supply Officers and their Line Managers	Guidance on the Gill Sword Award and the process for the nomination of officers of the RAF Supply Branch for the award.	DACOS A4- Support, HQ Air Command
2008DIN01-092	Service Offshore Regatta (SOR) 2008 – Notice of Race	All Service Personnel	Notification of Services Offshore Regatta	RNSA RC(O)
2008DIN01-093	Leaders Unlimited Scheme	All MOD civilian minority ethnic, women or individuals with a disability at Pay Band B1 and B2 and line managers	Leaders UnLtd Scheme	PPPA Learning and Development
2008DIN01-094	The In-Service Fast Stream Competition	All permanent civilian staff in MOD and its Agencies and Service Managers of civilians	Announces launch of the In-Service Fast Stream Competition 2008	DGCP Corporate Capability – Fast Stream
2008DIN01-095	Principal Civil Service Pension Scheme – Appointment of Actuarial Advisers	TLBs/Agencies, Business Areas, HR Business Partners, Line Managers (military and civilian) and Project Teams who are involved in the transfer of work under the Transfer of Undertakings (Protection of Employment) Regulations	Notification of the re-appointment of Hewitt Bacon & Woodrow as actuary for Civil Service pension arrangements	DGCP-EF Pensions
2008DIN01-096	Organist Fees	All commissioned Chaplains	Civilian Accompanist Fees - Church Services - WEF 1 Oct 06	DGNCS
2008DIN01-097	Senior Officers' Course 113 - NATO Defence College, Rome	All MOD Civilian personnel and line managers	Senior Officers' Course 113 – NATO defence College Rome	PPPA Learning & Development

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
2008DIN01-098	Operational Deployment Allowance - Kosovo	All Civilian personnel	This Instruction updates the rates of Operational Deployment Allowances (ODA) paid to civilian personnel whilst deployed in Kosovo	PJHQ J8 HR S2O Team
2008DIN01-099	Operational Deployment Allowance - Afghanistan	All Civilian personnel	This Instruction updates the rates of Operational Deployment Allowances (ODA) paid to civilian personnel whilst deployed in Afghanistan.	PJHQ J8 HR S2O Team
2008DIN01-100	Civilian Salary Sacrifice Childcare Voucher Scheme Launch	Applies to all MOD civilians except: Locally Engaged Civilians, Trading Funds, Fee Earners and Contractors or Secondments.	MOD has launched a salary sacrifice childcare voucher scheme for its civilian employees. Eligible parents/guardians will be able to amend their contract of employment to receive vouchers as a non taxable benefit instead of part of their cash salary.	DGCP-EF Diversity
2008DIN01-101	Civilian Manpower Reductions – Protocol for Handling Surplus Staff Situations; and Good Practice for Managing the People Consequences of Outsourcing and Privatisation	All civilian staff except Locally Engaged Civilians (LECs); and Service line managers of civilian staff	Launch of formal guidance on handling of surplus staff situations; and on the people issues of outsourcing / TUPE exercises	DGCP EF CWT
2008DIN01-102	Armed Forces Compensation Scheme	All Service Personnel	This DIN provides an explanation for the use and return of executive factual report forms and medical report forms in claims made for compensation from members of the forces	SPVA, AFCS
2008DIN01-103	Statutory Professional Registration for all RADC Soldiers in Dental Career Employment Groups.	All RADC Personnel	The implications for all RADC Dental Care Professionals who fail to register with the General Dental Council before 1 August 2008. This became a mandatory requirement in 2006 due to a change in legislation.	SO1 Dental Army Medical Directorate
2008DIN01-104	Change to regulations for RN ratings who are unable to satisfy the promotion training criteria by their Common Promotion Date (where 31 Mar 08 or before)	All Naval personnel, particularly RN ratings	Following a review of 2007DIN02-102, this DIN announces a changes to the promotion regulations for RN ratings, selected for CPD 31 Mar 08 or before, who had completed a command course by their CPD but were not able to complete the mandated professional training	FLEET-DNPERS HR Services
2008DIN01-105	Royal Navy and Royal Marines Officers: 2009 Transfer, Promotion and Sea, Air and Military Command Selection Boards - Instructions to Reporting Officers and Report Administrators	RN and RM Officers, Reporting Officers and Administrators	Appraisal report, selection board and announcement dates, and detailed appraisal reporting instructions	NAVSEC
CHANNEL 02 - SECURITY and INTELLIGENCE				
2008DIN02-004	Personnel Security and Access to Strap	All MOD Personnel	MOD Policy for STRAP in relation to nationality	DDefSy
2008DIN02-005	Transmission of protectively marked information	All MOD Personnel	To remind staff of the security regulations regarding the preferred use of DCS and Parcelforce to commercial couriers	DDefSy

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
2008DIN02-006	Volunteers for Service with the Special Reconnaissance Regiment (SRR)	All Service Personnel	Background information, criteria and application process for personnel interested in service with the Special Reconnaissance Regiment.	OC Recruit and Liaison Team Special Reconnaissance Regiment
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2008DIN03-012	Contact with Private Military and Security Companies (PM/SCs)	All employees, including contractors of the Ministry of Defence, Non-Departmental Public Bodies and the Armed Forces.	The aim of this document is to provide departmental advice to MoD personnel on contact with PM/SCs. In recognition of the increased presence of PM/SCs on operations, this instruction also introduces a free-contact rule and criteria for application.	Directorate of Pol Planning
2008DIN03-013	Policy and Guidance on Contracting with Private Military and Security Companies (PM/SCs)	Military Commanding Officers, Operational and Commitments staff, central policy and PJHQ staff, contracts staff	To make personnel aware of the publication of Departmental Policy and Guidance on Contracting with Private Military and Security Companies.	Director of Policy Planning
CHANNEL 04 - DEFENCE EQUIPMENT and SUPPORT and the DEFENCE ESTATES				
2008DIN04-056	Defence Upgrade Programme for Bowman ComBAT Infrastructure and Platforms BISA (BCIP)	Royal Navy, Royal Marines and other FLCs	The document provides Information on the Defence programme to upgrade the current Bowman and ComBAT system from version BCIP4f to BCIP5. It also deals with wider RN Bowman issues.	CIS
2008DIN04-057	Removal of Low Intensity Lamp (6230-99-1221858) from CES 46653 (6625-99-8401424) and CES 46767 (6625-99-0218441)	All holders of CES 46653 and CES 46767	Removal of Low Intensity Lamp (6230-99-1221858) from CES 46653 and CES 46767	DS & TM IPT
2008DIN04-058	Equipment Tables, Scales and Schedules	Equipment Table account holders	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules.	SCS (PS) (Land)
2008DIN04-059	Amendment to the Guidance for the Hire of Civilian Vehicles.	All service and civilian personnel using Mechanical Transport within the MOD.	Hire of Civilian Vehicles – General Guidance	Defence Movements and Transport Policy Division
2008DIN04-060	Declaration of Obsolete Armament Ground Support Equipment Controlled by the AS IPT	Royal Navy; Royal Air Force	Obsolete Declaration of Trolley Weapon Loader Type R Mk 1 (Part No. W-E-113650)	AS IPT, AS5
2008DIN04-061	First Time Demands via Deployed Management of Joint Deployed Inventory (DMJDI) Systems	Users of DMJDI Deployed on Operations or Exercise	Reminder of procedures relating to First Time Demands	Problem Management, RAF Stanbridge, ISS DE&S

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
2008DIN04-062	Closure of DSDA Hameln	All Service and Civilian Personnel	Explanation of processes following depot closure	DSDA
2008DIN04-063	Relocation of Civilian Personnel Records Archive-Closure of DSDA Llangennech	All three services & Defence Claims	DSDA Llangennech Depot Closure Relocation of Civilian Personnel Records Archive	DSDA
2008DIN04-064	Declaration of Obsolete of the Passover Relay Sub-System	Special Forces	Informing the authority that the Passover Relay Sub-System is Declared obsolete	CSE IPT, GM
2008DIN04-065	Change in the procedure for the Disposal and Issue of Respirator Test System (RTS) 4240-99-608-9159.	All Units holding RTS	This paper provides information on the new procedure for the disposal and Issue of RTS	CBRN IPT
2008DIN04-066	Stores-Clothing-Retail Prices for RN & RM all Ranks/Rates and associated Cadet Forces	All RN/RM Personnel	Retail Price List	DC IPT DLO Caversfield
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION and BUSINESS PRACTICE				
2008DIN05-010	Formation of The Army Staff and Land Forces	All Service and civilian personnel	Announces the formation of the single Army Staff and HQ Land Forces.	HQ LF and DGS
2008DIN05-011	Elections to Local Authorities in England and Wales and to the Greater London Authority	All civilian and service staff	Guidance for the 2007 elections to the Scottish Parliament, Welsh Assembly and local councils in England and Scotland	DGMO DOMD External Relations Unit
2008DIN05-012	Military Aviation Regulation Documents Set (MARDS) – Change 6	All Holders of MARDS publications	Military Aviation Regulation Document Set (MARDS) – Change 6	Military Aviation Regulatory Team
2008DIN05-013	Disestablishment of the Royal Maritime Auxiliary Service (RMAS)	All Service and civilian personnel	Maritime Support, Moorings and towing services, Port and harbour services, TUPE	Marine Services Integrated Business Team
2008DIN05-014	Closure of Her Majesty's Mooring Depot at Pembroke Dock	All Service and civilian personnel	Closure of Her Majesty's Mooring Depot at Pembroke Dock	Marine Services Integrated Business Team
2008DIN05-015	Formation of Joint Air Picture Provision for the Land Environment (JAPPLE)	All service personnel	On 1 Apr 08 the Joint Air Picture Provision for the Land Environment will be formed.	Jt GBAD HQ
2008DIN05-016	Change in Procedures for the Transmission and Receipt of Special Handling (SPH) Signals Traffic Over BRENT Secure Facsimile	All Service and Civilian personnel	Gives procedures to personnel who are authorised to transmit and receive SPH signal messages via the BRENT Facsimile system.	CBMJ6-Pol2
2008DIN05-017	Explosives Licencing under Public Private Partnerships, Private Finance Initiatives and Multi-Activity Contracts.	Commercial and Contracting departments setting PPP, PFI and MAC Contracts	Guidance to commercial departments on the risks to MOD Explosives Licencing Authority through PPP, PFI and MAC contracts.	Chief Inspector Explosives (MOD)
2008DIN05-018	DEFENCE TRAINING REVIEW – Change of Ownership of Defence College of Electro-Mechanical Engineering (DCEME)	All Service and Civilian personnel	As part of the Defence Training Review, the Defence College of Electro-Mechanical Engineering will transfer command and control from the Naval Training Command to No 22 Group.	Directorate of Joint Technical Training

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2008DIN06-008	Noise training for Royal Air Force Personnel and Civilian Staff	All RAF Service Personnel and Civilian Staff	The RAF Noise Policy and the process for accessing RAF Noise Risk Assessor and Noise Exposure Assessor Training	CESO(RAF)
2008DIN06-009	Message from the Defence Board on Health and Safety	All Service and civilian personnel	A message from the Defence Board outlining the need for more rigorous adherence by the Department to Health and Safety standards	DGMC Def PR Bureau
CHANNEL 07 - TRAINING and EDUCATION				
2008DIN07-051	Changes to Regular Army Command Leadership and Management Training	All Regular Army Personnel	This DIN provides information on changes to Regular Army Command Leadership and Management training for WO and NCOs.	Land Forces Training Division
2008DIN07-052	Improving the standard of correspondence – version 3 of JSP 101 and eDW	All Service and Civilian Personnel	Revised guidance on defence written communication style and standards and computer-based, self-teaching e-learning program	Defence Academy, SO1 ISS
2008DIN07-053	RN Sports Training Courses – Proficiency, Coaching and Officiating	All Service Personnel	Details of RN courses in 2008 for sports coaching and officiating	DACOS NLM
2008DIN07-054	Mine Warfare Operational Training Centre	All Royal Navy and Civilian Personnel connected with Naval Mine Warfare	To inform all personnel of the formation, structure and contact details of the Mine Warfare Operational Training Centre (MWOTC).	Officer in Charge Mine Warfare Operational Training Centre
2008DIN07-055	Defence Diving School Courses for Training Year 2008/2009	All RN and Army Personnel	Details of Defence Diving School Courses, Course Content and Joining Instructions	Commanding Officer, Defence Diving School
2008DIN07-056	The introduction of the new TA Officer Career Development (TA OCD) training and education construct for TA Group A officers	All TA – but principally TA Group A officers	This DIN details the rules and arrangements for the new officer career courses arising from TA OCD	Director of Training (Army), HQ Land Forces
2008DIN07-057	TA Briefing day Thu 29 May 08 Administrative Instruction	Regular Army Officers & SNCO's newly appointed to TA & UOTC Posts	Administrative Instruction for the TA Briefing Day, including accommodation, meals & movement instructions	HQ RF
2008DIN07-058	EX SMART RUNNER 08 - The Army Orienteering Team Championships 4-5 June 2008	All Army Personnel	General instruction & entry form for the Army Orienteering Team Championships taking place on 4/5 Jun 08 based at Yardley Chase, Northampton	Army Orienteering Association
2008DIN07-059	Joint Services Warrant Officers' Course – Academic Year 08/09	All Service WOs and SNCOs	Course programme for Academic Year 08/09	JSCSC
2008DIN07-060	Armed Forces Personnel – Recording of Foreign Language Skills (Not obtained through Service Training)	All Armed Forces Personnel	Instructs all units to capture and report foreign language skills not obtained through service training. Proforma for reporting attached.	DOLSU

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
2008DIN07-061	Calling Notification for Dental Hygienist Training	Any Branch/Trade from 3 Services with a 3 year return of Service after June 2011	The academic requirements and application process for personnel wishing to undertake Dental Hygienist Training	Defence Dental Services
2008DIN07-062	Postgraduate Studies – Fellowships, Masters and MPHILS within the Naval Service	All Naval Service personnel	Opportunities available for full and part time funded post graduate training and education within the Naval Service	Naval Personnel Team (Engineering), DNPers.
CHANNEL 08 - FINANCE, ACCOUNTING and BUDGETING				
CHANNEL 09 - HONOURS, AWARDS, ROYAL and CEREMONIAL EVENTS				
2008DIN09-004	Army Band Tasking Procedures	All Service Personnel	Information and procedures for acquiring the services of an Army band or musicians	CRF
CHANNEL 10 - SPORTS and SOCIAL EVENTS				
2008DIN10-018	Army Sea Angling Shore Championships 2008	All Army Sea Anglers	Administrative details for 2008 Army Sea Angling Shore Championships, including how to enter	Army Angling Federation/ASCB
2008DIN10-019	Basic Gliding courses at the Wyvern (Army) Gliding Club – Upavon, Wilts	All serving military, Regular or TA, with MOD civil servants and military dependents as a 2 nd priority on a 'fill-up' basis	The DIN contains course details, dates and application procedures for basic gliding courses held at Upavon, Wilts	HQ DTE via Chairman Wyvern (Army) Gliding club
2008DIN10-020	Land Command and Army Canoe Slalom Championships 26 May -01 Jun 08	All Army Canoeists and Unit QMSI's	Administration Instruction for the Land Command and Army Canoe Slalom Championships 26 May – 01 June 2008	Army Canoe Union/ Army Sport Control Board
2008DIN10-021	Army Lawn Tennis Championships 2008	All Army Personnel	Army Lawn Tennis Championships 2008: Admin Letter Entry Form Conditions of Entry	ALTA/ASCB
2008DIN10-022	Army Swimming Union Inter Unit Water Polo Championships 10-11Jun 08	All Regular Army personnel	Instruction contains Calling Notice, Admin Instrs and Entry Forms for the Army Water Polo Championships	Army Swimming Union/Army Sport Control Board
2008DIN10-023	Army Swimming Union Individuals Swimming Championships 12 Jun 08	All Regular Army personnel	Instruction contains Calling Notice, Admin Instrs and Entry Forms for the Army Individuals Swimming Championships	Army Swimming Union/Army Sport Control Board
2008DIN10-024	Army Swimming Union Single Event Relay Swimming Championships 12 Jun 08	All Regular Army personnel	Instruction contains Calling Notice, Admin Instrs and Entry Forms for the Army Single Event Relay Swimming Championships	Army Swimming Union/Army Sport Control Board
2008DIN10-025	Inter Services Paragliding Championships 2008	Joint Services Regular and Reserve, MOD Civilians and Service Dependents	Dates and Application Form for UK Inter Services Paragliding Championship 2008.	RAF Hang Gliding and Paragliding Association