

# **DIN DIGEST for March 2008**

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
Cancelled DIN				
CHANNEL 01 - PERSONNEL				
2008DIN01-046	Dangerously Ill Forwarding of Relatives (DILFOR)	All Service personnel	A short statement directing potential users to the current policies and procedures.	SP Pol A F & W
2008DIN01-047	JSP 465 - Provision of Geospatial Support to UK Defence – Publication of new edition dated Feb 08	J3 Operations and Training Staff; Defence personnel with a role in ensuring that required geospatial support is provided for Defence policy, planning, operations and training	Publication of new edition of JSP 465 – Provision of Geospatial Support to UK Defence – dated Feb 08. JSP 465 is the MoD authority for the provision of geospatial support including aeronautical, geographic, hydrographic, meteorological, oceanographic and imagery.	DI ICSP-GLA
2008DIN01-048	The Chartered Institute of Logistics and Transport(UK) Membership of Military Personnel	The J4 Community	The aim of this DIN is to introduce CILT(UK); describe the benefits of membership; and explain how Service personnel can apply for membership and/or upgrade their current membership	Training Policy and Development Defence College of Logistics and Personnel Administration
2008DIN01-049	Elections in London, Wales and parts of England – 1 May 08	All Service personnel	The timetable for the forthcoming local Government, Mayor of London and London Assembly elections	SP Policy Service Conditions
2008DIN01-050	Guidance on the Working Time Regulations – Service Personnel	All Service personnel	Revised guidance on the interpretation of the Working Time Regulations within the Armed Forces as part of the EU Working Time Directive which became part of British law on Oct 1 1998.	SP Pol SC PL 1
2008DIN01-051	Requests for RAF Participation at Events.	All service and Civilian Personnel	The Events Team at RAF Cranwell replaces the former 'Participation Committee' and it coordinates and allocates air and ground assets to events. With immediate effect event management, including Ceremonial, I of R, Presentation Team and Air Effects will be coordinated through the RAF Events Team. All applications for RAF Participation at Events is to be submitted to the RAF Events Team.	RAF PTC
2008DIN01-052	Future management of the compulsory withdrawal from training of RN Officers undertaking Phase 1 initial training	All RN personnel	This DIN announces the formal delegation of responsibility to the Commodore BRNC for the management of compulsory withdrawal from training cases submitted for RN officers up to passing out of BRNC, or the end of Young Officer Fleet Board for branches where appropriate.	FLEET-DNPERS HR Services
2008DIN01-053	The Implementation Plan for the Introduction of the Versatile Engagement for Army Other Ranks	All Army Personnel	This DIN announces the introduction and implementation timetable of the Versatile Engagement for Army Other Ranks. The VEng consists of three stages; the Short Career to be introduced for all new recruits joining from 1 Jan 08, the Full Career and Long Career	DM(A)

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2008DIN01-054	Increase in the Pensions Earnings Cap 2008-9	MOD Civil Servants who are members of the Principal Civil Service Pension Scheme (PCSPS), all TLB Focal Points, PMA transition teams, Employing Depts & HR Branches in MoD and its Agencies who are responsible for PCSPS members.	Increase in the Pensions Earnings Cap	DGCP-EF Pensions
2008DIN01-055	Extension of the arrangements to compensate staff moving to another Government Department on a lower salary and/or different arrangements of Excess Fares Allowance	All civilian staff except Locally Engaged Civilians (LECs); and Service line managers of civilian staff	Announcement of the extension of the arrangements to compensate surplus staff who move Departments on less favourable salary or excess fares arrangements	DGCP EF CWT
2008DIN01-056	Change in the basic rate of income tax: effect on Partnership Pension Accounts and the Designated Stakeholder Arrangements	MOD Civil Servants who are members of the Civil Service Partnership Pension or Designated Stakeholder Schemes	Explanation of the way in which the forthcoming change in the basic rate of income tax will affect Partnership Pension Accounts and Designated Stakeholder Arrangements	DGCP-EF Pensions
2008DIN01-057	Statutory Professional Registration for all Royal Navy Dental Surgery Assistants	All RN Personnel	Details of the requirement for Dental Care Professionals to be registered with the General Dental Council and the effect this will have on the training and advancement and promotion of RN Dental Surgery Assistants.	Fleet-Med-Div
2008DIN01-058	The DSRA Sports Lottery (The MOTTO)	All civilian staff	Revised rules for the DSRA Sports Lottery giving details of how to join, the monthly prize draw and how to apply for a Lottery Grant and Funding and Guidance.	DSRA Secretary
2008DIN01-059	Terms of Reference TLB Equality and Diversity Officers (EDO) Network	All Civilian staff, and Service personnel who manage Civilian staff	Personnel/Equal Opportunities and Diversity	DGCP-EF Diversity 4a
2008DIN01-060	MOD Early Release Scheme (2008)	All civilian staff <b>except</b> Locally Engaged Civilians (LECs); and Service line managers of civilian staff	Announcement of the Launch of MOD Early Release Scheme (2008)	DGCP EF CWT
2008DIN01-061	Coordination of Charitable Donations to meet Service Community Welfare Needs	All Service and civilian personnel interested in the provision of charitable assistance to meet Service community welfare needs.	Explains how offers of charitable donations will be matched with identified welfare needs across the Service Community.	Accommodation, Families and Welfare, Service Personnel Policy
2008DIN01-062	Television Licensing – Requirements for Service Personnel, Messes and Clubs	All Service Personnel	To provide guidance on the requirements for Service personnel, messes and clubs to have TV licences.	SP Pol SC, Projects and Legislation
2008DIN01-063	Electoral Registration – Personal Identifiers for Absent Voters in Scotland	Unit Registration Officers, All Service Personnel and their families	Service personnel and their spouses or civil partners in Scotland, who elect to vote as a postal voter or vote by proxy in future elections, will be required to forward personal identifiers to their local authority Electoral Registration Officers.	SP Policy Service Conditions

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2008DIN01-064	Recruitment of OGC™ Gateway Reviewers	All Service/Civilian Personnel at SCS, Band B and C1 levels and equivalents	This DIN Defence Instruction and Notice (DIN) explains why and how to apply to become an accredited OGC Gateway™ reviewer. Reviewers are needed to support delivery of reviews of programmes and projects across MOD, as well as in other Government departments. Experience of carrying out reviews has benefits for the Department and for individuals in terms of career development.	Technical Enabling Service – Through Life Project Management
2008DIN01-065	Changes to the Medical Categorisation during the Medical Discharge Process	All Service and Civilian Personnel	Alterations to the RN Medical Board of Survey process to ensure harmonisation of the tri-service boarding process.	FLEET Naval Casualty and Employability Secretariat
2008DIN01-066	Food charge regulation changes from 1 April 2008	All Service personnel	Introduction of one Daily Food Charge and changes to refunds when on leave	SP Pol Pay and Charges
2008DIN01-067	The RAF Expeditionary Welfare Fund (EWF)	901, 902, 903 and 904 EAWs	Information on EWF and its administration	A1 Ops, HQ AIR
2008DIN01-068	Royal Air Force Photographic Competition 2008	All regular and reserve RAF Personnel, MOD Civilians and MOD Contractors employed by the RAF, members of the Air Cadet Force and Combined Cadet Force	Establishment, rules and procedures for entering the RAF Photographic Competition 2008.	HQ AIR, SO2 A4 PERSE EW Av
2008DIN01-069	Changes to Civilian Detached Duty Expenses, Transfer and Relocation Policies and Associated Arrangements	All Civilian staff in MOD	Gives details of the changes to policy of Detached Duty Expenses, and Transfer and Relocation arrangements and entitlements	DGCP-EF PMRR
2008DIN01-070	New Average Property Price List - 1 January 2008	Staff post on Permanent Transfer	The list of average property prices compiled by the Valuation Office Agency for each Local Authority area.	DGCP-EF PMRR
2008DIN01-071	Minutes of the 131st Defence Industrial Whitley Council Meeting	All civilian staff in MOD and their Line managers	Record of discussions at the meeting	DGCP-EF- Employee Relations
2008DIN01-072	Permanent Transfer Allowances – Additional Housing Costs Allowance (AHCA)	All Civilian staff posted on a permanent transfer who have an entitlement to AHCA	New revised Building Society Rate used to calculate Additional Housing Costs Allowance (AHCA).	PPPA Relocations
2008DIN01-073	Increase in the Rate of Excess Fares Allowance from 6 April 2008	All Civilian staff in MOD and its Agencies	From 6 April 2008, if you are in receipt of an Excess Fares Allowance (EFA) based upon public transport costs in accordance with the Policy Rules and Guidance (PRG), Change of Work Location in the UK, you will have your payments increased by 5.4%	DGCP-EF PMRR
2008DIN01-074	Guidance for eligibility and selection of Warfare officers for Sea and Air Command appointments at OF5 in the Royal Navy	RN Officers and relevant Reporting Officers	Instructions for management of Warfare Officers for Sea Command appointments in the Royal Navy	NAVSEC

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CHANNEL 02 - SECURITY and INTELLIGENCE				
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
CHANNEL 04 - DEFENCE EQUIPMENT and SUPPORT and the DEFENCE ESTATES				
2008DIN04-034	Farnborough International Airshow 2008(FIAS 08)	All Service and Civilian Personnel	Farnborough International Airshow 2008 (FIAS 08)	Directorate of Communications DESO
2008DIN04-035	NIMROD MR2 Operational Limitations for Sting Ray Mod 1 SIMPLI War-shot Torpedo	RAF KINLOSS Nimrod Air Weapons Preparation and Ground Crew, STRIKE, FLEET, DSDA Gosport, Torpedoes IPT	Details of NIMROD MR2 Operational Limitations for Sting Ray Mod 1 SIMPLI War-shot Torpedo	Torpedoes IPT, Sting Ray Mod 1, DES Torp-1
2008DIN04-036	MERLIN and LYNX Operational Limitations for use of Sting Ray Mod 1 SIMPLI Warshot Torpedo.	FLEET, STRIKE, RNAS Culdrose, RNAS Yeovilton, Merlin IPT, Lynx IPT, DSDA Gosport, Torpedoes IPT, ALM IPT, DSDA Plymouth, HMS SULTAN STG-AV	Details for MERLIN and LYNX Operational Limitations for use of Sting Ray Mod 1 SIMPLI Warshot Torpedo.	Torpedoes IPT, Sting Ray Mod 1, DES Torp-1d
2008DIN04-037	Use of MOD Rail Warrants	All Service and civilian personnel	The discounts associated with Rail Warrants have been removed from 3 Jan 08. MOD is seeking to reduce its reliance on Rail Warrants, and looking at proposals to encourage more economical ways of procuring rail travel.	Hd Defence Travel Management Organisation, DSCOM
2008DIN04-038	Tri-Service Policy and Guidance for the Acquisition and Management of General Purpose Electrical Power	All MoD personnel involved with the provision, use or management of General Purpose electrical power	Policy and Guidance on the Acquisition, Provision and Management of General Purpose Electrical Power	DES-SE-LSG-GPPG
2008DIN04-039	Equipment Tables, Scales and Schedules	Equipment Table account holder	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules.	SCS (PS) (Land)
2008DIN04-040	Equipment Tables, Scales and Schedules	Equipment Table account holder	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules.	SCS (PS) (Land)
2008DIN04-041	Supply of Halon and Refrigerant Cylinders	All tri-service units holding Halon and Refrigerant Products	Guidance to tri-service units regarding revised availability of Halon and Refrigerant Cylinders	Defence Fuels Group
2008DIN04-042	Prepayment Purchases of RAF Clothing from Store	RAF Units Only	Guidance of Prices unique to the RAF	DCIPT
2008DIN04-043	Declaration of Obsolete Armament Ground Support Equipment Controlled by the AS IPT	Royal Air Force	Obsolete Declaration of Skids/Transporters Mk 1 and Mk 2 and Associated Equipment	AS IPT, AS5
2008DIN04-044	Obsolete and Obsolescent TEM Controlled Test and Measurement Equipment	All three services	Obsolete and Obsolescent declaration of GPTME	T & M
2008DIN04-045	TEM Controlled Test and Measurement Equipment	All three services	Obsolete and Obsolescent declaration Of GPTME	T & M

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2008DIN04-046	Availability Contract for STANO Eqpt	All Service and Civilian Personnel	Introduction to the STANO Availability Contract	CSE IPT
2008DIN04-047	Launch of the Defence Logistics Performance Management (DLPM) Handbook, Joint Services Publication (JSP) 568	All personnel employed in the provision of defence logistics, the defence supply chain or defence acquisition.	JSP 568 provides information on using and operating the DLPM methodology across defence logistics.	DLPM central team.
2008DIN04-048	Obsolescence of the Biological, Radiological and Chemical Information System (BRACIS) v7.0 and introduction of BRACIS v9.0	All FLCs, Training establishments and those involved with CBRN Warning and Reporting (W&R).	This paper provides information on the replacement of the current in-service CBRN automated W&R tool (BRACIS 7) with the updated version (BRACIS 9).	D Jt Cap FP SO2 Info Sys
2008DIN04-049	Ordering of Forms and Publications from DSDA Bicester	All three services	DSDA Llangennech Depot Closure	DSDA
2008DIN04-050	Maritime Supply Chain Review: Integration of Appropriate Maritime Logistics into the Joint Supply Chain – DSDA Involvement	All three services	Integration of Appropriate Maritime Logistics into the Joint Supply Chain – DSDA Involvement	DSDA
2008DIN04-051	Sonobuoys - RN Allowances/Training Expenditure and Revised Accounting Instructions	All RN ships and Air Squadrons	RN allocation of sonobuoys for financial year 2008-2009	CINCFLEET
2008DIN04-052	Update of Policy on the Authority for Use of Self Drive Vehicles.	All service and civilian personnel using Mechanical Transport within the MOD	Self Drive Vehicles - Authority for Use	Defence Transport & Movements Policy Division
2008DIN04-053	Operational Medical Module Changes	Tri-Service Sponsors of Medical Modules and Units Holding Operational Medical Modules	Amendments to Operational Medical Modules Contents	Module Co-Ord, Projects (Equipment), M & GS IPT
2008DIN04-054	Materiel Accounting – Loss Reporting and Recording Procedures	All Personnel Involved in the Supply Chain Process	Materiel Accounting – Loss Reporting and Recording	Director Supply Chain Support
2008DIN04-055	TEM Controlled Test and Measurement Equipment	All three services	Obsolete declaration of GPTME	T & M
<b>CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION and BUSINESS PRACTICE</b>				
2008DIN05-007	MOD CIS - The Defence Coordinating Installation Design Authority and JSP 480	Site Owners, IPT Leaders, those involved in the Acquisition Process, Project Managers, IDAs and other Change Initiators, Designers or Implementers for the installation or changes to Communication and Information Systems	To appraise the Defence community of the existence, purpose and mandates of the Defence Co-ordinating Installation Design Authority (CIDA)	CM CIDA

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2008DIN05-008	Formation of the Directorate of Aviation Regulation and Safety (DARS)	Defence Wide	Formation of DARS	Defence Aviation Safety Centre (DASC)
2008DIN05-009	The Maritime Warfare centre - Tasking Process	All service and civilian personnel	Explains how the tasking process operates and provides guidance to potential customers on how to task the MWC.	Maritime Warfare Centre, Fleet Headquarters
<b>CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE</b>				
2008DIN06-006	MOD Health and Safety Handbook: JSP 375 – Review - U.	All Service and civilian personnel.	This DIN covers the revision of JSP 375 – The MOD Health and Safety Handbook	DSC Occupational Health and Safety Team
2008DIN06-007	Asbestos - 15 Anne's Close, RAF Akrotiri, BFPO 57.	All Civilian and Service personnel who were past residents, lived in close vicinity of, have entered or worked at 15 Anne's Close, RAF Akrotiri on the night of or post 17 March 2007.	This DIN provides guidance on how personnel who have been exposed either accidentally or incidentally to asbestos at, or immediately neighbouring, 15 Anne's Close should have it annotated on their personal records.	Headquarters Cyprus Garrison
<b>CHANNEL 07 - TRAINING and EDUCATION</b>				
2008DIN07-036	Provision of Sea Training Placements for Maritime Engineering Graduates	Civilian & RN Service Personnel involved in Sea Training	Operating principles, roles and responsibilities for the provision of sea training placements to civilian maritime engineering graduates	DE&S/DGS&E/D Sea Systems
2008DIN07-037	Joint Services Command and Staff College – RAF Division – Course Dates for Officer Professional Military Development (Air) Training and other courses for the JSCSC academic year 2008/2009	RAF Officers and Unit P Staffs	RAF Division – Course Dates – 2008/2009 + amendments to 2007/2008 programme	RAF Division, Joint Services Command and Staff College
2008DIN07-038	Driver Training – Revised Procedures for Driving Licence Application	Commanding Officers, Unit Licensing Officers (ULO), Defence College of Logistics and Personnel Administration, Master Drivers and Defence Licensing and Testing Authority (DELTA) staff	Revised policy for the application of driving licences for MOD personnel. This amends the procedure contained in JSP 800, Volume 5, Chapter 15 and should be used in conjunction with that document. The JSP will be amended by November 2008 to reflect the changes contained in this DIN	Defence Movements and Transport Policy Division
2008DIN07-039 <i>Duplicate of 2008DIN07-034</i>	Sea Safety Training for Short Term Embarkation in HM ships	All Service and civilian personnel	This DIN details the requirement for MOD personnel (military and civilian) to undertake the One Day Sea Safety Course (ODSSC) prior to embarking in HM ships.	FLEET-CAP SC E DCFF SO3
2008DIN07-040	Psychological Operations Courses April 2008 – January 2009	All Service Personnel	Course Description and Course Application.	HQ Land (15 UK) PYSOPS Group
2008DIN07-041	The Aircrew Instructors Course	Aircrew (except QFIs, QHIs, QHCIs) who are selected for airborne-related instructional duties.	Eligibility, syllabus and administrative details for applicants.	OC Rear Crew Examiners, HQ CFS

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2008DIN07-042	Territorial Army (TA) Officer Training – Commissioning and Post Commissioning Training (PCT)	All Service and Civilian personnel involved in the management, design and delivery of TA officer training	The DIN contains details of changes to the TA Commissioning Course (TACC) and subsequent PCT	LF Trg Div
2008DIN07-043	Nuclear Department Course Dates Mar 09 – Mar 10	All Service and civilian personnel	Course Dates for the Nuclear Department, HMS Sultan Mar 09 – Mar 10	Nuclear Department, HMS Sultan
2008DIN07-044	Joint Operations Planning Course Spring Term 2008/Spring Term 2009	All Service and civilian personnel	The aim of the two-week JOPC is to study the principles, planning and conduct of joint, combined and multi-national operations at the Operational level and from the UK perspective. This course is pre-employment training for those officers appointed to the PJHQ or other joint HQs, who have no joint operations experience and who have not attended JSCSC.	JWITE, J7 JWD&TC, PJHQ
2008DIN07-045	Fast-Track Membership of the Chartered Management Institute	All Regular and Reserve Service Personnel	Application procedure for 'Fast Track' membership of Chartered Management Institute	DGTE TEPOL
2008DIN07-046	Generic Survival, Evasion, Resistance and Extraction (SERE) Training Policy	All Service and Civilian personnel involved in the management, design and delivery of SERE Training	This document sets out the responsibilities for, and the content of, generic SERE training to meet operational requirements	DGTE
2008DIN07-047	Joining Instructions For Personnel Attending CBRNDC Course HMS Raleigh	All Service personnel	Joining instructions for personnel who will be attending courses at TRIUMPH CBRNDC School. DIN covers: location, accommodation, victualling, dress and courses.	PHOENIX Training Group
2008DIN07-048	HMS RALEIGH Naval Military Training (NMT) Joining Instructions	All Service Personnel	Joining Instructions for all NMT courses held at HMS RALEIGH	HMS RALEIGH-NMTWO
2008DIN07-049	Contact with Defence Helicopter Flying School.	All Service and Civilian Personnel	The purpose of this DIN is to remind all personnel of the correct postal address and contact details of the Defence Helicopter Flying School (DHFS).	Defence Helicopter Flying School
2008DIN07-050	Army Language Scholarship Scheme 2009	Army Officers 2Lt-Maj	The ALSS offers the opportunity for officers to develop language skills whilst serving abroad on a six month unaccompanied attachment with a foreign army.	HQ DETS(A)
<b>CHANNEL 08 - FINANCE, ACCOUNTING and BUDGETING</b>				
2008DIN08-005	FI 05/08: Non-entitled charges for messing, single accommodation and Service Families' Accommodation for Financial Year 2008-09	All Service and Civilian Personnel	The purpose of this instruction is to set out the non-entitled charges for Financial Year 2008-09 that apply in the UK in respect of: a. Messing (Non Pay As You Dine) and Single Accommodation; b. Service Families' Accommodation (SFA) provided to international personnel; c. Non-entitled garage charge; d. Non-entitled Casual Meal charges (Non PAYD)	DGFM Finance Policy (Repayment)

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2008DIN08-006	FI 06/08: Return of Unused US\$ Exercise Funds received from BDS-US	Cash Office Staff, Management Grouping Control Account Staff, Budget Managers	New transfer and accounting procedure for the return of surplus US\$ funds previously obtained from BDS-US	FMSSC ABS Cash & Banking Services
CHANNEL 09 - HONOURS, AWARDS, ROYAL and CEREMONIAL EVENTS				
CHANNEL 10 - SPORTS and SOCIAL EVENTS				
2008DIN10-012	Army Canoe Union Surf Championships 16-18 May 08	All Regular Army personnel	Instruction contains Calling Notice, Admin Instrs and Entry Forms for the Army Canoe Surf Championships	Army Canoe Union/ Army Sport Control Board
2008DIN10-013	Army Football Association – Affiliation and Cup Competitions	All Army Units, Headquarters and Tri Service establishments	Procedure for affiliation to AFA and entry to Army Major/ Minor Unit Cup Competitions 2008/2009	AFA/ASCB
2008DIN10-014	Royal Navy Golf Championships 2008	All RN,RM Personnel	Details of Dates, Venue, Programme, Costs etc of RN Golf Championships 2008	HMS Temeraire
2008DIN10-015	Territorial Army Participation in Corps Sport	All Regular and TA Service personnel	The procedure to be followed by TA personnel, Corps Secretaries etc to enable members of the TA to represent their Corps at sport.	Army Sport Control Board/TA Sport Board
2008DIN10-016	Army Inter Unit Cricket Cup Competition 2008	All Regular Army Personnel	Administrative Instruction and entry details for the Major and Minor Units Inter Unit Cricket competitions: Entries, Organisation and Rules, Match Administration, Entry Form	ACA/ASCB
2008DIN10-017	Exercise Backstop Drop – The 44 <sup>th</sup> British Army (Germany) & Rhine Army Parachute Association Parachute Championships 2008	All Service Personnel	Details of the British Army (Germany) Parachute Championships in July 2008	Joint Service Parachute Centre (Lippspringe) & Rhine Army Parachute Association