

Final
MINISTRY OF DEFENCE POLICE AND GUARDING AGENCY
AGENCY MANAGEMENT BOARD MINUTES
JULY 2009

20090720 - AMB 07 Minutes Final -U

Secretariat
MDPGA HQ
20 July 2009

Distribution: AMB Members and Advisers

Present:	CC S Love DCC G McAuley Mr D Applegate Mr D Wray ACC R Chidley ACC J Bligh T/ACC W Benson Mr R Clancy Mr P Taylor Ch Supt R Hoblin D/ T Ch Supt Mace D/Supt Dunlay In attendance Ch Inspr Mark Corder Mr Andy Peace Karen Thompson Bryony Rees	Chief Executive (CE) - Chair Deputy Chief Constable (DCC) Agency Secretary (AS) Head of Unarmed Guarding (Hd UG) Professional Development (ACC PD) Operational Support (ACC OS) Divisional Operations (ACC DO) Hd Performance Secretariat & Communications (HdPSC) Hd Human Resources (Hd HR) Hd Agency Business Services (ABS) Hd CID D Sy Pol HO Armed Policing of CNI sites update CTLB Investors in People (IIP) Coordinator Secretary (Sec) Observing Secretary
Apologies	Mr A MacCormick Mr J Oliver	MGS Head of Profession (HOP) Hd Fin

Item	Discussion and Decision	Action
1 Opening Remarks and Apologies	1. CE opened the meeting by welcoming all attendees.	
2 Confirmation of Any Other Business	1. There were no items of Any Other Business declared.	
3 Minutes and Actions arising from AMB on 29 June 2009	1. It was agreed that the third sentence of paragraph 7.1 should be removed from the minutes of the previous meeting. The minutes were then approved as correct and available for publication without redaction. 2. Progress on actions arising from the previous meeting was reported as follows; <ul style="list-style-type: none"> • 3.1 Completed 	Sec

	<ul style="list-style-type: none"> • 3.2 Completed • 7.2 Completed • 8.1 Completed and AS confirmed that that AMB would be able to see the results in the next audit due in 6 months time • 9.2 is to be taken forward as AS business • 11.2 Completed <p>3. The following changes where agreed to the Outstanding Action List:</p> <ul style="list-style-type: none"> • Actions 1, 2 and 7 are to be deleted from the Outstanding Actions List. CE commented that he would look at the Agency current and future intentions regarding MDP management training. • Action 3 will be addressed at a future strategic seminar. It will be removed from the list. • Action 4 was updated. ACC PD has documented the additional training requirements as required. It is now for the Agency Complementing Team to assess the impact on relieving margins. ABS agreed to bring the review of relieving margin results back to AMB. This action will be recorded on the AMB outstanding action list. • Actions 5 and 6 are updated in the paper at Item 6. 	Sec
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4 Investors In People	<p>1. Andy Peace discussed the changes to the Investors In People (IIP) programme for MOD. He confirmed that the MOD now has corporate IIP accreditation and the requirement for Agency level accreditation has been removed. MOD is currently accredited until Jan 2011. For re-accreditation the various elements of MOD, including the MDPGA, will undertake a series of 'Health-checks' and the evidence gathered will be included in the CTLB contribution to the MOD's re-accreditation submission.</p> <p>2. MDPGA is having 15 staff trained as reviewers/assessors who as part of their training are about to conduct 'Mini-reviews' within the Agency, and if successfully completing the training will conduct the 'Health-checks later this year or in early 2010.. The intention of the IIP process is that the evidence gathered should also be useful and beneficial as a management tool for the organisation.</p> <p>3. Andy Peace also discussed the MOD's Have Your Say Survey. CE was concerned that some AMB members appeared not to have seen the Agency survey results. Hd HR agreed to establish why they had not been received and resend as necessary.</p> <p>4. ACC DO commented about the link between Operational Assurance and IIP. CE confirmed that the Operational Assurance assessment should remain very focussed on operational match fitness and only where operational match fitness was directly related to issues that were IIP focussed should there be any cross over.</p>	Hd HR
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	<p>5. It was noted that the next MOD Have Your Say Survey would take place in October 2009 which is when the impact of PR09 would be being felt across the Agency. CE agreed that this issue would be discussed at Strategic Seminar.</p> <p>6. Hd PSC confirmed that his review of Agency business processes would also look at the Have Your Say Survey and IIP process.</p>	CE
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<p>5 Finance Update</p>	<p>1. There was no Finance Paper available to this AMB due to the timing of the meeting but it was agreed that the financial position would be presented to the Op Brief meeting on Monday 27th July.</p>	AS
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<p>6 Attendance Management Standing Item – 20090720 Sickness Data Pack - U</p>	<p>1. CE commented that progress continues in this area and that it was being reported positively to MOD. In noting the change in data presentation this month in the Sickness Data Pack, he also commented that AMB needed to understand the way in which data was being collected and reported in order to make management decisions. Hd HR agreed to arrange a briefing with the Senior HR Business Partner for CE.</p> <p>2. CE asked all AMB members to satisfy themselves that each and every one of the long term sick cases was being managed.</p> <p>3. CE asked Hd HR to provide a breakdown of the civilian staff long term sickness figure of 4 for this month and also include such a breakdown in future Data Packs.</p> <p>4. CE commented that he was looking at the policy, rules and guidance and the management culture associated with sickness discounting.</p> <p>5. It was noted that pandemic flu had not realised any significant impact on Agency attendance figures to date.</p>	<p>All</p> <p>Hd HR</p>
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<p>7 Agency Performance Report June 2009 – U</p>	<p>1. AMB noted the monthly performance report.</p>	
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<p>8 20090720 Agency Roadmap Report - U</p>	<p>1. AMB welcomed the Roadmap report as it provided very useful update information. CE went on to comment that the topics for Roadmap reporting may change next year, but this would be discussed at Strategic Seminar.</p> <p>2. The Chief updated AMB by saying that PR09 was moving from</p>	
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	<p>planning to implementation which would commence with a briefing to management on Wednesday 22nd July. He also updated the Board on the Woolley recommendation that a merger with the Civil Nuclear Constabulary be considered. CE said that the issue was being referred to Ministers to assess the appetite for such a change. CE advised that Mark Hutchinson (2*) would be taking forward the next phase of Agency review by looking at the shape/footprint of the Agency.</p> <p>3. Vintage – CE noted that some of the AWE FOC tactical doctrine was now being taken forward to the CNI sites.</p> <p>4. DII – The updated statement of requirement from the Agency was now with the MOD DII team. The DII team will now be required to confirm whether DII can meet the Agency requirement. DCC would inform AMB when DII have reported back to the Agency. An assessment is also required, of how the Agency would operate if DII is mandated and there is no CJX provision. Ch Supt Hoblin agreed to provide this assessment.</p> <p>5. Firearms Command – Disability adjustments in respect of Bronze level training for Sergeants is yet to be resolved with advice being sought from Legal Services. ACC OS was also concerned that the PR09 measures may impact one of the vacant Inspector posts.</p> <p>6. MGS Tiger team – noted.</p> <p>7. MOD wide crime strategy – CE found the business area specific paragraphs very useful.</p> <p>8. The AWE FOC report was noted.</p>	ABS
9 Home Office Review of CNI Policing	<p>1. Ch Inspr Corder provided a verbal update on the Home Office Review of Critical National Infrastructure (CNI) Policing. It was noted that recommendations for future policing at CNI sites would be the subject of a Ministerial Submission later this year. MOD DBR Def Sy would be the appropriate route to comment on the Ministerial Submission during the drafting phase.</p> <p>2. CE thanked Ch Inspr Corder and the CNI team for their work in this area.</p>	
10 20090720 AMB 07 Airwave – U	1. CE asked ACC OS and AS to discuss the recommendation out-of-committee and decide between them whether or not it should be agreed.	ACC OS and AS
11 Any Other	1. No other business was taken.	

<p>Business</p>	<p>2. AMB then reviewed the outstanding papers list and the following should be noted:</p> <ul style="list-style-type: none"> • The training papers scheduled to be presented to AMB will be removed from the list as CE will review this area. • DII options paper has been overtaken by events and will be removed from the list. • The work on Capitation Rates should be taken forward in AS work stream and will be removed from the list. • CBRN is now with DBR and will not come to AMB for some time. • The work on the MODs “Statement of Requirement – How to meet the postulated threat scenarios” has been completed but will not come to AMB. It will be removed from the list. 	
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<p>12 Next Meeting</p>	<p>1. The next AMB will be on Monday 24th August 2009.</p> <p>2. Items currently planned for the next meeting are:</p> <ul style="list-style-type: none"> • Finance report AS • Performance report AS • Attendance Management ACC PD • Roadmap report CE • Risk Register AS • DTR Commercial Partner Process ACC PD Presentation and Paper • Wethersfield RRA ACC PD • Police Dog Procurement and Ownership ACC OS • Charging & Costing Policy AS 	
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